

Lost Hills Utility District
Meeting Minutes
February 2, 2023

I. The meeting was called to order by Board Vice President Daisy Garcia at 5:02PM. Board Members in attendance were Rosario Villasana, Carlos Garcia Jr., and Pioquinto Garza. Also in attendance were Thomas Schroeter, Amando Garza, Alejandro Ruiz, Yuliana Velazquez and Ana Chavez.

II. Approval of Minutes – January 11, 2023.

Motion: Rosario Villasana made a motion to Approve Minutes as submitted. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

III. District's Financial Report – December 2022.

Sewer Loss: (\$16,609.65) Year Profit: \$26,982.24

Water Loss: (\$5,619.60) Year Profit: \$213,341.08

IV. Public Time for Non-Agenda Items

Addendum to Agenda

Rosario Villasana made a Motion to add 4 items to the agenda that came after the agenda had been posted but require action by the Board. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

V. New Business

1. Consideration of Cannon Engineers recommendations:

(a) Consider change order with Specialty Construction to estimate the cost of removing water line valves and approval of their removal on the Townsite pipelines relocation project

Estimated cost \$10,500.00

(b) Consider change order with Specialty Construction to provide a cost proposal to raise 15 manholes in the townsite pipelines relocation project and approval for same

Estimated cost \$45,750.00

(c) Consideration of raising sewer manholes and water valves by Specialty Construction in the Townsite Pipeline Relocation project in the amount of \$56,250.00

Total cost of items 1a & 1b is \$56,250.00

Motion: Rosario Villasana made a motion to approve change orders to remove water valves on the water line relocation project and to raise 15 manholes in the townsite pipelines relocation project. Daisy Garcia seconds the motion. All board Members present in favor, Motion carried.

(d) Consideration of change order No. 1 (Phase 2) for Well No. 3 – addition of area light and foundation near Well No. 3 \$11,710.00

Motion: Carlos Garcia Jr., made a motion to approve change order no. 1 for phase 2 of the grant funding project of the new well. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

2. Consideration of identification of capital projects and revise “unrestricted funds” to “restricted funds”

No action taken.

3. Report on postponement of loan payment to the California Department of Transportation

No action taken.

4. District Manager Agenda

(a) Consideration of application to California Department of Community Services and Development (CDCSD) for assistance to low-income households to pay for water and waste water bills

(b) Consideration of agreement with Horne LLP for distribution of financial assistance provided by CDCSD

Motion: Rosario Villasana made a motion to authorize Ana Chavez to register the District to the CDCSD assistance program and approve signature on direct payment agreement to complete the registration process. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

Addendum to Agenda;

1. Consideration to hire Maria Bustos to do office cleaning services

Motion: Rosario Villasana made a motion to Approve hiring Maria Bustos. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.

2. Report on office landscaping services and consideration to approve Maranthas quote for monthly services

No action taken.

3. Consideration to Approve Sierra Construction's quote to do emergency repair at the valve box of Guddings Ave.

Motion: Rosario Villasana made a motion to Approve Sierra Construction's quote. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

5. Facilities Manager Agenda

(a) Consideration to Approve H & A Plumbing quote to Repair Water Meter for Station 76

Motion: Rosario Villasana made a Motion to Approve H & A Plumbing quote for \$4,890.00 to do repair. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

(b) Consideration to Approve Sierra Construction & Excavation quote to repair water cross in Dudley walk Path

No action taken

6. CLOSED SESSION:

(a). Conference with Legal Counsel regarding initiation of litigation pursuant to paragraph (4) of Subdivision Board went into closed session at 5:39PM and came out of closed session at 6:09PM.

(d) of Section 54956.9: One potential case

(b). Consideration of approval of closed session minutes from January 11, 2023

7. Date and location of March, 2023 meeting

March 2, 2023

8. Staff Reports

None

9. Customer Request &/ Complaints

None

10. Delinquency Report

Accounts No.1040, 1107, 1148, 1200, 1209, 1214, 1262, 1269, 1279, 1341, 1356, 1361, 1387 and 1391.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Report presented.

Alejandro Ruiz-Water

Report presented.

VII. Board Members Report

None

VIII. Engineer Report- Amando Garza

None

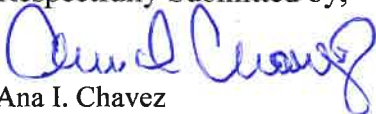
IX. Next Board Meeting – March 2, 2023.

X. Approval of Accounts Payable – January 2023

Motion: Rosario Villasana made a motion to approve January 2023 Accounts Payable. Carlos Garcia Jr. seconds the motion. All Board Members present in favor, Motion carried.

XI. Meeting Adjourned at 6:10PM.

Respectfully Submitted by,



Ana I. Chavez
District Manager