

Lost Hills Utility District
Meeting Minutes
July 1, 2021

- I. The meeting was called to order by Vidal Ballesteros at 5:02PM. Board Members in attendance were Amanda Rollin, Carlos Garcia Jr, Pioquinto Garza and Daisy Garcia. Also in attendance were Tom Schroeter, Amando Garza, Alejandro Ruiz, Jesus Alonso, Yuliana Velazquez, and Ana Chavez.
- II. Approval of Minutes June 9 & June 22, 2021.
Motion: Amanda Rollin made a Motion to Approve Minutes as submitted. Carlos Garcia seconds the motion. All Board Members present in favor, Motion carried.
- III. District's Financial Report- May 2021
Sewer Month Profit: \$2,989.86 Year Profit: \$47,711.23
Water Month Profit: \$22,128.35 Year Profit: \$391,698.93
Addendum:
Tom Schroeter- after the agenda was posted and urgent matter on the repair or replacement of the RAM truck engine came up and I would like to request Board approval to add this matter to the agenda.
Motion: Carlos Garcia made a motion to add repair or replacement of the ram truck engine. Amanda Rollin seconds the motion. All Board Members present in favor, Motion carried. All Board Members present in favor, Motion carried.
- IV. Public Time for Non-Agenda Items
None
- V. New Business
1. Report on Escrow with Wonderful to purchase old office property
No action taken.
2. Consideration of Resolution confirming posting of Ordinance
Posted June 25, 2021
Motion: Pioquinto Garza made a motion to Approve Resolution confirming posting. Amanda Rollin seconds the motion. All Board Members present in favor, Motion carried.
3. Consideration of report on corrosion inhibitor implementation
Amando – to implement corrosion inhibitor the cost would be about \$10K for a basic inhibitor, and a full water study would cost about \$58K (2015 cost). It is the most broadly used for corrosion problems.
Motion: Pioquinto Garza made a Motion to Approve the implementation of the corrosion inhibitor, Amanda Rollin seconds the motion. All Board Members present in favor, Motion carried.
4. Cannon Engineer's agenda items
(a) Report on change order request to reduce project size of Well No. 3
No action taken.
(b) Consideration of release of retention to Specialty Construction Inc.
Retention cost is \$108,987.15, the contractor has completed most of the work since April but haven't been able to finish because DWR has not gotten the encroachment permit to conclude the project.
Motion: Amanda Rollin made a motion to Approve a Resolution Authorizing Payment of the Retention cost \$108,987.15. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

(c) Consideration of agreement with Community Development for funding the WTP booster station upgrade

Amando- provided an update on the grant of the upgrade of the booster pumps and a small reclaim tank, they have finally awarded \$304,000 for this project for which \$17,000 of that amount will go to CDBG for the administration of the grant.

5. Consideration of termination of water service for illegal connection

Tom Schroeter- customer Gerardo Angel had requested a second water meter to his property and had been issued a will serve letter and annexation agreement back in 2018, he later dropped his application and requested his annexation deposit back, so the District reimbursed him the full deposit since the process had not started. District personnel reports for a long time he has a second residence which is receiving water illegally. Staff would like to get Board approval to send a letter to customer asking for payment of connection fees and annexation deposit in order to avoid losing his water service. Motion: Carlos Garcia Jr made a Motion to authorize staff to send letter requesting payment of connection fees and annexation cost in full to avoid having his water service terminated. Pioquinto Garza seconds the motion, all Board Members in favor, Motion carried.

6. Report on continuation of water shut off moratorium

State has extended the water shut off moratorium to September 30, 2021.

7. Report on water assessment for homes and commercial development by Wonderful north and south of Hwy 46

No action taken.

8. District manager agenda items

(a) Consideration of report from budget committee

Motion: Daisy Garcia made a motion to Approve the Budget for this fiscal year 2021-2022. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

(b) Consideration of sewer study report conducted by CRWA

Presentation was done by Anthony Elowsky.

(c) Consideration of resolution to approve establishing two new fund accounts with the Kern County Auditor Controller

Motion: Amanda Rollin made a motion to Adopt a Resolution Authorizing District Manager Ana Chavez to establish two new fund accounts with the County of Kern. Daisy Garcia seconds the motion, all Board Members present in favor, Motion carried.

(d) Consideration of approval to establish new checking account with Union Bank for the new well project

Motion: Pioquinto Garza made a Motion to Authorize District Manager Ana Chavez to open a new checking account with Union Bank and Authorize Ana Chavez, Vidal Ballesteros, and Daisy Garcia as the signers on the account as well as the two active accounts ending with 2272 & 3180. Amanda Rollin seconds the motion, all Board Members present in favor, Motion carried.

9. Facilities manager agenda items

(a) Consideration of cancellation of Aramark contract and purchase of employee uniforms

Alejandro Ruiz presented two quotes: Cintas would charge \$62.43 per week & Mission would cost \$35.66 per week.

Motion: Daisy Garcia made a Motion to cancel the contract with Aramark and Approve Cintas Quote of \$62.43 per week. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

Addendum: Consider Repair or Replacement of RAM Engine

RAM motor lifter collapsed and the cost to do the repair is \$1,424.65 but warranty that this might solve the issue, shop is recommending a brand new engine for \$9,172.58 with 3 year warranty or have it rebuilt the motor for \$6,040.00 which normally offers a 1 year warranty. Vidal Ballesteros recommends rebuilding engine.

Motion: Daisy Garcia made a Motion to Authorize the motor to be rebuilt for \$6,040.00. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

Alejandro Ruiz would like to have approval to rent a truck in case the old ford fails while the RAM is still at the shop.

Motion: Pioquinto Garza made a Motion to Approve a rental truck if the Ford fails while the RAM truck is still under repair. Amanda Rollin seconds the motion. All Board Members present in favor, Motion carried.

10. Date and location of August meeting

August 5, 2021

11. Customer Request &/ Complaints

Acct#1283

Motion: Daisy Garcia made a motion to Approve the refund of water and sewer connection fees to Mrs.Zarate but if in the future she would like to connect the services again she would have to pay the new connection fee rates. Amanda Rollin seconds the motion, all Board Members present in favor, Motion carried.

Acct#2063

Motion: Carlos Garcia Jr. made a Motion to Approve a one time \$5,000.00 credit on the customer's account for the high usage caused by the leak they had. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

Granite Construction

Motion: Daisy Garcia made a motion to approve waiving 2 offenses for a total of \$1,000.00. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

12. Staff Reports

Manuel Cantu sent me an invite for their next CAB meeting, and Ana would like to ask if any Board Members would like to attend. Vidal Ballesteros and Daisy Garcia would like to attend.

13. Delinquency Report

Acct's No: 1040,1081,1093,1121,1148,1192,1200,1224,1269,1341,1361,1375,1387,1391,2040, & 2068.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Power outage – Wednesday June 3rd and two pumps went down, grinder motor was damaged, Alejandro Ruiz-Water

We had several leak repairs which you will find listed on my report.

I would also like to report that on Mc Combs & Bridle Path – a company has been getting water illegally from one of the fire hydrants, they are doing weed control at a solar plant in the area and have been getting water without a meter, today I was finally able to see them by the description given by one of our customers, and they claim not knowing who to contact for a water meter, I directed them to contact the office to establish an account and told them not to get any water without a meter.

VII. Board Members Report – None.

VIII. Engineer Report - Amando Garza

None

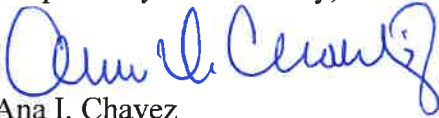
IX. Next Board Meeting- **August 5, 2021.**

X. Approval of Accounts Payable – **June 2021.**

Motion: Amanda Rollin made a motion to Approve June 2021 Accounts Payable. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.

XI. Meeting Adjourned at 6:49PM.

Respectfully submitted by,



Ana I. Chavez

District Manager

Lost Hills Utility District