

## Lost Hills Utility District

Meeting Minutes

February 6, 2020

- I. The Meeting was called to order at 5:08PM. Board Members in attendance were Pioquinto Garza, Amanda Rollin, Emma Clifford. Also in attendance were Thomas Schroeter, Amando Garza and Ana Chavez.
- II. Approval of Minutes, **January 8, 2020.**  
Motion: Pioquinto Garza made a Motion to Approve Minutes as submitted. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried.
- III. District's Financial Report- **December 2019.**

Sewer Month Loss: (\$298.95)	Year Profit: (\$9,974.11)
Water Month Profit: \$6,913.51	Year Profit: \$175,046.63
- IV. Public Time for Non-Agenda Items  
None
- V. New Business
  1. Consideration of Increase in Connection Fees and Rates per Construction Cost Index  
Motion: Pioquinto Garza made a Motion to Approve 1.7% index increase for connection fees, and all water and sewer rates. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried.
  2. Report on Kern County Conditional Use Permit Application for Office Relocation (Pioquinto to recuse himself)  
Amando – redid drawing with two modular building plus the parking for the office.  
Motion: Pioquinto Garza made a Motion to Approve new site plan and authorize Cannon to attend public hearing meeting with the county. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried.
  3. Consideration of SB 998 Water Termination Policy, Ordinance, and Resolution  
Motion: Pioquinto Garza made a motion to Approve Resolution and Ordinance. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried.
  4. Report on Possible Grant from Supervisor Couch for New Water Well  
Tom- has not heard from Supervisor Couch's office.
  5. Highway 46 Expansion  
Amando – there will be a stretch to move the sewer lines that Caltrans will not be moving which will be responsibility of the District.
    - (a) Approval of Agreement with Cannon Corporation  
The total cost is \$192,000 Design from Cannon and \$332,000 construction and supervision for the water line project.
    - (b) Approval of Utility Agreement with CalTrans  
Motion: Pioquinto Garza made a Motion to Approve Cannon's Agreement and Approve Utility Agreement with Department of Transportation. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried.
  6. Consideration of Request for Service by Lost Hills Mining  
Proposal from LH Mining – is to build a 4" water line, build a booster pump, pay the Chevron water rate, pay the I-5 water connection fee rate, and anyone who connects to their line in the future the District will collect a share to reimburse them.

- (a) Consideration of Will Serve Letter
- (b) Consideration of Connection Fee and Water Rates and Construction of Booster Pump  
Motion: Pioquinto Garza made a motion to Approve will serve letter and approve LH Mining proposal subject to Amando's review. Emma Clifford seconds the motion. All Board Members present favor, Motion carried.

7. Consideration of Change Order with Thompson Tank and Construction

Motion: Emma Clifford made a motion to Approve change order. Pioquinto Garza seconds the motion. All Board Members in favor, Motion carried.

8. Consideration of Request for water service from Kern County Group LLC

Motion: Pioquinto Garza made a Motion to Approve will serve letter, require annexation and payment of connection fees. Emma Clifford seconds the motion. All in favor, Motion carried.

9. Consideration of Agreement with David Wasserman for Cross Connection Services

Motion: Pioquinto Garza made a motion to Approve Agreement with David Wasserman. Emma Clifford seconds the motion. All Board Members Present in favor, Motion carried.

10. Report on Community Development Block Grant Funding

Report only, no action taken.

11. Report on USDA Application

Additional documentation was requested which has already been provided.

12. District Manager Agenda Items

- (a) Consider Lease of new copier, printer, and scanner from American Business Machines

Motion: Pioquinto Garza made a motion to approve new lease agreement for new machine without the fax machine but with three paper trays. Emma Clifford seconds the motion. All present in favor, Motion carried.

- (b) Consider purchase of automatic table top folder

Amanda Rollin- Ana to obtain additional comparison price quotes and bring back at the next regular meeting.

- (c) Consideration authorizing District Manager to attend a free seminar for Workers Compensation

Motion: Pioquinto Garza made a motion to authorize District Manager to attend. Emma Clifford seconds the motion. All present in favor, Motion carried.

- (d) Consider Approval of 2019 Berrenda Mesa Area Recovery Billing (See Exhibit "M")

Motion: Pioquinto Garza made a Motion to Approve 2019 BM Recovery Billing. Emma Clifford seconds the motion. All present in favor, Motion carried.

- (e) Consider Approval of 2020-2021 Liability and Workers Compensation Insurance  
Cost \$20,752.00

Motion: Emma Clifford made a Motion to Approve Liability Insurance Renewal. Pioquinto Garza seconds the motion. All present in favor, Motion carried.

13. Facilities Manager Agenda Items

- (a) Consider Approval for Allied Weed Control for Solar Plant

Motion: Pioquinto Garza made a Motion to Authorize Allied Weed Control Quote of \$600.00. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried.

- (b) Consider Authorizing Facilities Manager to Attend the CRWA Annual Education and Exhibitor Expo

Ana bring cost of all expenses and report back at the next meeting.

14. Closed Session:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

(Pioquinto to recuse himself)

Property: District Office at 21331 Hwy 46

Agency Negotiator: District Manager

Negotiating Parties: Wonderful Company

Under Negotiation: Price and Terms of Payment

Board did not go into closed session.

15. Date and Location of March Meeting

March 5, 2020 at the District's office.

16. Customer Request &/ Complaints

None

17. Staff Reports

Report presented and accepted by the Board.

18. Delinquency Report

Report presented and accepted by the Board.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Report presented and accepted by the Board.

Alejandro Ruiz-Water

Report presented and accepted by the Board.

VII. Board Members Report-None

VIII. Engineer Report - Amando Garza

Wonderful's housing project- Alex and Amando are recommending a water line connection coming from the main 12" water line on the north of Highway 46.

IX. Next Board Meeting- **March 5, 2020.**

X. Approval of Accounts Payable - **January 2020.**

Motion: Pioquinto Garza made a Motion to Approve January 2020 Accounts Payables. Emma Clifford seconds the motion. All Board members present in favor, Motion carried.

XI. Meeting adjourned at 6:10pm.

Respectfully Submitted by,



Ana I. Chavez

District Manager

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