

Lost Hills Utility District
Meeting Minutes
January 11, 2023

I. The meeting was called to order by Board President Vidal Ballesteros at 5:02PM. Board Members in attendance were Carlos Garcia Jr., Rosario Villasana, Daisy Garcia and Pioquinto Garza. Also in attendance were Thomas Schroeter, Amando Garza, Alejandro Ruiz, and Ana Chavez.

II. Approval of Minutes December 1, 2022.

Motion: Rosario Villasana made a motion to approve minutes as submitted. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

III. District's Financial Report-November 2022.

Sewer Month Profit: \$6,265.88 Year Profit: \$43,833.30
Water Month Profit: \$8,849.39 Year Profit: \$223,964.09

IV. Public Time for Non Agenda Items

None

V. New Business

1. Appointment of Board Member to fill vacancy of Pioquinto Garza

Motion: Carlos Garcia Jr, made a motion to appoint Pioquinto Garza to fill vacancy. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

2. Consideration of Cannon Engineers recommendations:

(a) Consider townsite pipelines relocation regarding payment request No. 11 (Specialty Construction Inc.)

Motion: Rosario Villasana made a motion to Approve Pay Request No.11 in the amount of \$97,248.30. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

(b) Consider change order with Specialty Construction to estimate the cost of removing water line valves and approval of their removal on the townsite pipelines relocation project

No action taken.

(c) Consider change order with Specialty Construction to provide a cost proposal to raise 15 manholes in the townsite pipelines relocation project and approval for same

No action taken.

(d) Report on CDBG – WTP Booster Station Grant Application

Report only, no action taken.

3. Consideration of contract with David Wasserman for Cross Connection Control Program

Motion: Carlos Garcia Jr., made a motion to Approve David Wasserman contract. Rosario Villasana seconds the motion. All Board Members present in favor, Motion carried.

4. Consideration of identification of capital projects and revise “unrestricted funds” to “restricted funds”

Motion: Rosario Villasana made a motion to authorize Ana and Amando to name projects in the District's pipeline construction and installation and designate existing funds as restricted. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.

5. Consideration of postponement of loan payment to the California Department of Transportation

Motion: Rosario Villasana made a motion to Approve letter to CalTrans requesting postponement of the first loan payment. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

6. CLOSED SESSION:

Board went into closed session at 5:20PM and came out at 6:04PM.

(a). Conference with Legal Counsel regarding initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Section 54956.9: One potential case

(b). Consideration of approval of closed session minutes from December 1, 2022

7. Date and location of February, 2023 meeting

February 2, 2023.

8. Staff Reports

Acct#1332 Request to close second trailer charges

Motion: Pioquinto Garza made a motion to authorize closing account if trailer is disconnected. Rosario Villasana seconds the motion. All Board Members present in favor, Motion carried.

9. Customer Request & Complaints

None

10. Delinquency Report

Accounts No.1020,1107,1131,1135,1192,1200,1262,1271,1279,1324,1330,1341,1350,1356,1375,1387, 1391.

VI. Maintenance & Operations Report

Alejandro Ruiz – Wastewater

Report presented.

Alejandro Ruiz – Water

Report presented.

VII. Board Members Report

None

VIII. Engineer Report

None

IX. Next Meeting – February 2, 2023.

X. Approval of Accounts Payable – December 2022.

Motion: Rosario Villasana made a motion to Approve December 2022 Accounts Payable. Pioquinto Garza seconds the motion. All Board members present in favor, Motion carried.

XI. Meeting Adjourned at 6:04PM.

Respectfully Submitted by,



Ana I. Chavez
District Manager