

Lost Hills Utility District
Meeting Minutes
May 11, 2022

- I. The Meeting was called to order at 5PM by Vice President Daisy Garcia. Board Members in attendance were, Rosario Velazquez, Carlos Garcia Jr. and Pioquinto Garza. Ballesteros-Absent. Also in attendance were Amando Garza, Tom Schroeter, Alejandro Ruiz, Yuliana Velazquez and Ana Chavez.
- II. Approval of Minutes **April 7, 2022.**
Motion: Pioquinto, Carlos
- III. District's Financial Report- **March 2022.**
Sewer Month Profit: \$10,747.17 Year Profit: \$53,300.00
Water Month Loss: (\$69,881.60) Year Profit: \$134,400.43
- IV. Public Time for Non-Agenda Items
None
- V. New Business

1. Report on Proposition 218 notices for adoption of construction cost index for water rates

Hearing notice has been sent out to all customers, District has received 15 letters of opposition as of today. Jesus Alonso/Clean Water Action- asked if the signatures from a petition opposing to the water rate increase being passed around town would count. Tom will verify this information with a legal specialist on that area.

2. Cannon Engineers Agenda Items

(a) Consideration of Amendment to Cannon Engineers Agreement for additional engineering services – 3rd Sewer Relocations Project.

Amando Garza is requesting an additional \$25K for engineering review, there's some work pending on the manholes that still need to be raised and additional work for the sewer grant application.

Motion: Carlos Garcia made a motion to Approve Amendment to the Agreement with Cannon Engineers for an additional \$25,000.00. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried. Absent-Ballesteros.

(b) Consideration of Amendment to Wood Rogers Agreement for additional services to the Well No. 3 Project

Sub-consultant has incur additional cost for additional pump testing on wells, and water quality testing for \$12,773.00 (this will come from the 250K district will pay)

Motion: Rosario Velazquez made a motion to Approve Amendment to WoodRogers Agreement for \$12,773.00. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried. Absent-Ballesteros.

(c) Consideration of change order numbers 4, 5, and 6 for Bakersfield Well and Pump

Change order no.4 has cost increase due to inflation \$5,700.00, Change order no.5 scada programming cost is also reflecting inflation \$6,000.00, Change order no.6 modifications on electrical \$7,009.20. These will be covered by IRWMP Grant. Motion: Pioquinto Garza made a motion to Approve Change Orders No. 4, 5 and 6. Rosario Velazquez seconds the motion. All Board present in favor, Motion carried. Absent-Ballesteros.

(d) PG&E Agreement for electrical and transformer upgrade at water treatment plant (funded by grant)

Amando Garza- PG & E needs approval from the District on the purchase agreement for the new transformer of the New Well, this will be paid by Bakersfield Well & Pump under their agreement.

Motion: Carlos Garcia Jr. Made a motion to Authorize Board President to sign PG & E Agreement, Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried. Absent-Ballesteros.

(e) CDBG 30.19.01 water treatment booster pump station design amendment

Amando Garza-Initial design fee was \$20K, have almost completed about 60%, I need request to amend the agreement to complete work for additional \$15K. Amando has communicated with CDBG and asked if it's possible to move funds from construction budget to the design budget.

Motion: Rosario Velazquez made a Motion to Approve Amendment to Cannon Engineers, Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried. Absent-Ballesteros.

(f) Consideration of change order no. 27 for Specialty Construction

Specialty provided a cost of \$400k but Cannon will need to ask Caltrans for another amendment to cover this additional cost since it is much higher than expected.

Motion: Rosario Velazquez made a motion to Approve Change Order No.27. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried. Absent-Ballesteros.

3. Report on Purchase of Property at County Treasurer's Delinquent Parcel Sale

Ana – Property is no longer on sale, they received a cashier check and pull it from the sale.

4. Report on acceptance and irrevocable offer of dedication for improvements

Tom- offer of dedication is still in process to get signed from Wonderful.

5. Report on sewer relocation cost funding

Ana and Amando are still working in the grant process, currently working on the environmental documents.

6. Report on transfer of trailer registrations

Registration forms are still not complete, so District is not the legal owner yet.

7. Report on Opioid settlement

No new update.

8. District Manager Agenda

(a) Consider Semitropic Water Storage District credit to water banking account

Motion: Daisy Garcia made a motion to Authorize Board President to Sign transfer of credits to District's water bank account. Carlos Garcia Jr. seconds the motion. All Board Members present in favor, Motion carried. Absent-Ballesteros.

(b) Report on Consumer Confidence Report 2021

Mailed out with May 1st billing. Ana – will complete certification and uploaded to state's website.

(c) Report on BM Customers 2021 Repairs & Maintenance Recovery

Approve BM recovery billing, customer 6014 to pay 20% of the share of cost for recovery and be allowed to pay in 12 months without incurring late fees.

Motion: Rosario Velaquez made a Motion to Approve 2021 BM Recovery Billing. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried. Absent-Ballesteros.

9. Facilities Manager Agenda

(a) Report on office monument sign.

Alex- sign company is waiting on paint, so they cannot provide an installation date until they receive the paint.

(b) Report on CRWA Expo 2022

Alex – attended the expo and share that the conference was very informative and really helped him to fully understand how operations work. They also shared some very good information related to the grant process which was new to him. The expo was three full days of workshops.

(c) Report on fleet vehicles

New truck is pushed back, no time frame on when they should have it sometime in September.

Ram- Engine has been put in but is showing other problems, diagnosed computer and that seems to be the problem.

Adopt motion to add item on the agenda that just came up after Agenda was posted.

Addendum to Agenda

Item: Add office upgrades (countertop, cabinets at breakroom, and installation of TV) to the Agenda

Motion: Rosario Velazquez made a motion to add Consideration of Office Upgrades to the agenda, Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

Motion: Pioquinto Garza made a Motion to Approve office upgrades in the amount of \$5,800.00 Rosario Velazquez seconds the motion. All Board Members present in favor, Motion carried.

10. CLOSED SESSION:

1. Conference with Legal Counsel regarding initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Section 54956.9: One potential case

In at 6:06Pm out at 6:14PM

No Action taken.

11. Date and location of June 2, 2022 meeting

June 2, 2022.

12. Staff Reports

None

13. Customer Request &/ Complaints

None

14. Delinquency Report

Board – Go ahead and lock any meters that don't comply with their payment agreement.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater – Everything is running good.

Alejandro Ruiz-Water – Five main leaks on the BM line, Union site booster fail, replaced leaking 8" spool on filter #1, flushed dead end lines on April 4 & 29th.

VII. Board Members Report- welcome our new board member Rosario Velazquez.

VIII. Engineer Report - Amando Garza

None

IX. Next Board Meeting- **June 2, 2022.**

X. Approval of Accounts Payable – **April 2022.**

Ana- add special meeting of April 21st to Board Members

Motion: Rosario Velazquez made a motion to Approve April 2022 Accounts Payable. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

XI. Meeting adjourned at 6:14pm.

Respectfully Submitted by,



Ana I. Chavez

District Manager

Lost Hills Utility District