

Lost Hills Utility District

Minutes

September 5, 2024

I. The meeting was called to order at 5:00PM by Board Director, Rosario Villasana. Board Directors in attendance were Ana Martinez, Daisy Garcia and Pioquinto Garza. Also in attendance were Thomas Schroeter, Amando Garza, Alejandro Ruiz, Yuliana Velazquez and Ana Chavez. Absent: Carlos Garcia.

II. Approval of Minutes August 1, 2024.

Motion: Pioquinto Garza made a Motion to Approve Minutes as submitted. Rosario Villasana seconds the motion. All Board Directors present in favor, Motion carried.

III. District's Financial Report- July 2024.

Sewer Month Profit: \$6,473.91 Year Profit: \$6,473.91

Water Month Profit: \$59,406.01 Year Profit: \$59,406.01

IV. Public Time for Non-Agenda Items

Ana Arredondo – questions of when the water mains project will be happening.

V. New Business

1. Cannon Engineer's recommendations:

(a) Consideration to Approve PG & E's Contract Agreement for WWTP

New electrical service for that expansion, Pg & E design for what needs to be done.

Option non refundable 50% option but do not pay

Motion: Ana Martinez made a motion to Approve the Non-Refundable 50% Option with PG & E but hold off on paying anything. Pioquinto Garza seconds the motion. All Board Directors present in favor, Motion carried.

(b) Report on Water Main Replacement Project & letter to Supervisor David Couch

Amando Garza- the last piece of program is the undercrossing, the county wants directional drilling and I'm waiting on their feedback.

Motion: Pioquinto Garza made a Motion to Authorize Amando Garza to write a letter to Supervisor Couch with a project update and new total project cost. Ana Martinez seconds the motion. All Board Directors present, Motion carried.

(c) Report on Sewer Relocations Grant Application

District's project finally made it to the Intended Use Plan with the state, per Gabriel Berzamina a final Financial Review will be done and we should be receiving a funding agreement within 6-8 months.

Director: Daisy Garcia arrived at 5:10PM.

(d) Report on New Well Construction

Amando Garza – New well is ready to operate but still needs the final electrical components to be ready. Ness is currently working on the SCADA programming & electrical.

(e) Report on CDBG Water Treatment Plant Improvements Project

Amando Garza-Next month will be done to word it for advertisement, the grant is for \$250K.

2. Report on State Water Board hearing regarding Kern sub-basin SGMA compliance

Tom Schroeter – The District submitted a support letter drafter by Robert Khuls to the state's email for comments.

3. Report on Tesla annexation and amendment to sphere of influence

Annexation has been approved, property is now part of our district.

4. Consideration of negotiations to purchase water rights

Motion: Rosario Villasana made a motion to authorize Tom Schroeter and Ana Chavez to start negotiations. Daisy Garcia seconds the motion. All Board Directors present in favor, Motion carried.

5. District Manager Agenda

(a) Consideration to Approve Renewal of Employee's Health Insurance Plan

Monthly Premium Increase of 8.69% which comes out to \$189.35

Motion: Rosario Villasana made a motion to Approve Premium Increase. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

(b) Consideration for LHUD to attend the Lost Hills Harvest Festival, October 30, 2024.

Motion: Ana Martinez made a Motion to Authroize Ana Chavez & Yuliana Velazquez to participate in the Harvest Festival. Rosario Villasana seconds the motin. All Board Directors present in favor, Motion carried.

(c) Consideration to Approve Streamline Services New Monthly Cost Starting January 2025

Due to new ADA compliance rules, Streamline is updating and making sure our website remains ADA compliant and beginning January of 2025 our existing plan of \$249/month will change to \$324/month, which is an increase of \$75.00/month. Motion: Ana Martinez made a motion to Approve Increase. Rosario Villasana seconds the motion. All Board Directors present in favor, Motion carried.

(d) Consider Donation Request from Wonderful College Prep Academy for Harvest Festival

Motion: Rosario Villasana made a Motion to Approve \$700 Donation towards the Harvest Festival. Ana Martinez seconds the motion. All Board Members present in favor, Motion carried.

(e) Consideration to Authorize Staff to Attend the Harvest Festival & Purchase Water Conservation Educational Supplies

Motion: Rosario Villasana made a motion to Approve a budget of \$700 for supplies to pass out at the Festival. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

(f) Consideration to Approve Request from EDS GP Acct 2037

It appears letter went to the wrong hands and the owner of this account was not notified, they are now Requesting to allow them to re-activate the account. Motion: Rosario Villasana made a Motion to Approve Request subject to customer bringing account up to date from the date the account was closed to present and to provide an update on what they plan to build at the property. Pioquinto Garza seconds the motion. All Board Directors present in favor, Motion carried.

(g) Report on customer list of approved WSL soon to Expire Report only, no action taken.

(h) Consideration to Approve Employers Share of Cost for 401K plan Move to next agenda.

(i) Consideration to Approve Late Fee Waiver for Acct 6011

Late fee of \$87.92

Motion: Rosario Villasana made a Motion to Approve one time late fee waiver of \$87.92. Ana Martinez seconds the motion. All Board Members present in favor, Motion.

(j) Report on Donation to Gear Up &/or Wonderful College Prep Academy Report only, no action taken.

6. Facilities Manager Agenda

(a) Consideration to repair/replace filter #1

ERS Quote for a Price 224,080K, repairs only with a 10 year warranty. Motion: Rosario Villasana made a motion to Approve ERS Quote of \$224,080 subject to Tom Schroeter's approval of contract. Pioquinto Garza seconds the motion. Al Board Directors present in favor, Motion carried.

(b) Report on Brown Material storage tank inspection findings

Alejandro Ruiz reported Thompson Tank did an inspection to the water storage tanks at Brown Material Rd, and will be obtaining quotes to make the repairs and bring those back for Board approval.

Addendum,

Motion: Rosario Villasana made a Motion to Approve adding item (e) to the agenda; Consideration to replace radio antenna. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

(e) Consideration to replace the radio antenna

Alejandro Ruiz presented a quote from Saldana & Fabrication to replace antenna poll for \$4,300.00.

Motion: Rosario Villasana made a motion to replace radio antenna for \$4,300. Ana Martinez seconds the motion. All Board Members present in favor, Motion carried.

7. Date and location of October 2024 meeting

October 3, 2024.

8. Staff Reports

Office was closed August 21 & 22 for painting of the office, AC stopped working on the 20th around 11am, office staff still stayed to make sure all payments were received on time since it was the last day to pay on time.

9. Customer Request &/ Complaints

Acct # 2022 High Usage, Cost & Water Quality

Staff reported customer was very upset about high cost of water, and complaint of water quality based on last lead and copper test done at his location. Alejandro Ruiz-water meter was tested for efficiency and was found to be working accurate, went out to his location and when customer was asked to stop all usage the meter was still reading and water could be heard going thru, I recommended customers inspects property for leaks.

10. Delinquency Report

Account No. 1023,1148,1169,1200,1214,1269,1278,1304,1330,1343, & 1350.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater-Report only, no action taken.

Alejandro Ruiz-Water – Report only, no action taken.

VII. Board Members Report – None.

VIII. Engineer Report - Amando Garza

IX. Next Board Meeting- **October 3, 2024.**

X. Approval of Accounts Payable – **August 2024.**

Add Argo Chemical Invoice 2408205 for \$1,968.72 received today.

Add Meyer Civil Engineering Inc. for \$4,795.80

Motion: Rosario Villasana made a motion to approve August 2024 accounts payable. Daisy Garcia seconds the motion. All Board Directors present in favor, motion carried.

XI. Meeting adjourned at 6:05PM.

Respectfully Submitted by,



Ana I. Chavez
District Manager