

Lost Hills Utility District

Meeting Minutes

December 2, 2021

I. The Meeting was called to order by Vice President Daisy Garcia at 6:00PM. Board Members in attendance were Amanda Rollin, Carlos Garcia Jr., and Pioquinto Garza. Also in attendance were Thomas Schroeter, Amando Garza, Mark Albert, Alejandro Ruiz, Yuliana Velazquez, Rosario Villasana and Ana Chavez.

II. Approval of Minutes Nov 4, 9, & 12, 2021.

Motion: Amanda Rollin made a motion to Approve Minutes as submitted. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

III. District's Financial Report- October 2021.

Sewer Month Profit: \$480.72 Year Profit: \$12,098.80

Water Month Profit: \$31,670.46 Year Profit: \$153,132.48

IV. Public Time for Non-Agenda Items

Alesha Hixon/Wonderful- came to address the Board on President Vidal Ballesteros making statements about academies taking money from the public school, and the statement made about community members being sell outs, we should be more interested in working together as a community to find solutions and not organizing aggressive protests, on behalf of the Wonderful Academy I would like to ask Mr. Ballesteros to retract himself from the comments he made at the public meeting he organized.

Manuel Cantu/Wonderful- we will continue to guide LHUD with legal advice to continue the Caltrans relocations project, we can make a difference if we work together as a community.

Community members requested a memorandum be send to clarify the incorrect information of \$100 rate increase. Board- will put a memorandum together and send it out along with the next bill of January 2022.

New Business

1. Consideration of status of water availability from Semitropic Water Storage District regarding potential reduction in water availability to the Lost Hills Utility District

LHUD staff met with Semitropic Water District to discuss the District's water rights. The initial letter received did not include the bigger parcel where the wells are located, Jason with Semitropic will put another water budget under the Lost Hills Water Company to add this parcel to LHUD's account. Robert Kuhls will also be sending meter readings usage for some years that are missing.

2. Report on loan agreement with CalTrans

Fully executed document hasn't been received. Customers have requested a memo to be sent out explaining the recent loan to finance the sewer relocation project. Motion: Amanda Rollin made a motion to authorize staff send memo subject to Board review and approval. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.

3. Report on annexation No. 20

49 home subdivision – delayed for the moment. Tom recommending to provide a WSL subject to them providing the water. Motion: Amanda Rollin made a motion to Approve will serve letter and annexation subject to Wondeful providing its own water rights and dedicating it to the District to serve their project. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

4. Cannon Engineers Agenda Items

a) Report on CDBG application for 2022-2023

Amando- I'm currently working on the application and we should have it ready to submit next Monday or Tuesday.

(b) Report on funding for Well No. 3

Meeting today with GEI, they want to do two separate grant applications. We need resolution of Board of directors authorizing the grant application, acceptance, and execution of the new well transmission and filtration system. Motion: Amanda Rollin made a motion to Approve New Well grant application, acceptance and execution of the new well transmission and filtration system. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.

(c) Consideration of change order from Todd Companies regarding removal of abandoned Chevron lines as a part of the sewer relocation and payment by CalTrans.

Todd found iron pipe belonging to Chevron, Amando is currently in discussions with Caltrans to cover this extra expense that mainly belongs to the water project.

5. Consideration of Financial Statement and Representation Letter from Auditor

Mark Albert presented the District Financial Audit for the fiscal year 2020-2021. Motion: Carlos Garcia Jr. made a motion to Approve the District's Financial Report 2020-2021. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

6. Consideration of revised conditional will serve letter for Wonderful Expansion Project

No action needed.

7. Report on confirmation of sewer and water service to 21177 Universal Street (Mildred Morales)

Home owner is doing home remodeling and the county requested a will serve letter for the permits. Letter has been sent out.

8. Report on transfer of trailer registrations

Wonderful is still working on this.

9. Report on installation of office sign

Alejandro Ruiz - obtained a quote for a monumental sign with light and the cost is \$11,036 if no electrical than \$8,000.00. No action taken.

10. District Manager Agenda

(a) Consideration of posting the office cleaning position

Board appointed Committee- Amanda Rollin & Daisy Garcia appointed to the committee.

(b) Consideration of \$100.00 gift cards for employees and cleaning staff

Committee on item (a) will discuss this item as well.

11. Facilities Manager Agenda

(a) Report on office monument sign

No action taken.

(b) Consideration of PG&E fleet program for electric vehicles \$

Alex to find out more information about the program and report at the next meeting.

(c) Consideration of purchasing a ULocate tool

Alejandro Ruiz – reports employee misplaced metal detector while marking lines. The cost to replace magnetic metal locator is \$835.48. Motion: Amanda Rollin made a motion to Approve purchase of metal locator for \$835.48. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

12. Closed Session:

(a) Conference with legal counsel regarding initiation of litigation pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9: (Two potential cases)

No action taken.

13. Date and location of January 2022 meeting

January 11, 2022

14. Staff Reports

Yuliana Velazquez – will be on vacation from Dec 29 to Jan 17.

15. Customer Request &/ Complaints

None, everything has been covered.

16. Delinquency Report

Accounts No.1020, 1023, 1031, 1040, 1067, 1081, 1095, 1107, 1146, 1148, 1185, 1192, 1200, 1214, 1224, 1269, 1275, 1279, 1280, 1282, 1300, 1341, 1361, 1387, & 1391.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Todd has broken ground on the DWR sewer relocation project as of Monday Nov 22nd.

Alejandro Ruiz-Water

Replaced 2 meters, Filter No. 1 out of service at treatment plant, BM pump no.2 failed, laptop for Wilber has been purchased.

VII. Board Members Report – None

VIII. Engineer Report-Amando Garza

Everything has been covered.

IX. Next Board Meeting – January 11, 2022.

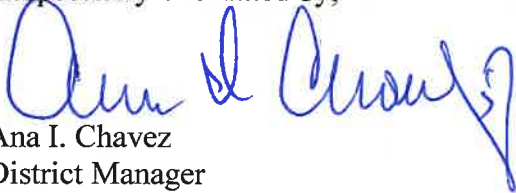
X. Approval of Accounts Payable – November 2021.

Motion: Amanda Rollin made a motion to Approve November 2021 Accounts Payable.

Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

XI. Meeting Adjourned at 6:59PM.

Respectfully Submitted by,



Ana I. Chavez
District Manager
Lost Hills Utility District