

Lost Hills Utility District

Meeting Minutes

August 4, 2022

- I. The Meeting was called to Order by Board President, Vidal Ballesteros at 5:04PM. Board Members in attendance were Pioquinto Garza, Rosario Velasquez, and Daisy Garcia. Also in attendance were Thomas Schroeter, Amando Garza, Alex Ruiz, and Yuliana Velazquez.
- II. Approval of Minutes, **July 7, 2022**
Pioquinto Garza made a motion to Approve Minutes as submitted. Daisy Garcia seconds the motion. Motion carried.
- III. District's Financial Report-**June 2022**
Sewer Month Profit: \$8,318.66 Year Profit: \$51,128.21
Water Month Profit: \$54,154.28 Year Profit: \$335,579.42
- IV. Public time for Agenda and Non- Agenda Items
None
- V. New Business
 1. **Report from Cannon Engineers**
 - (a) **Energy Use at WTP:** Amando presented a report showing electric cost and since 2021 there was a large rate increase of about 80%. Amando will be looking in the possibility of adding more solar panels since the plant is set to work on demand at different hours.
 - (b) **Well #3 progress:** Amando-Alex just got notified this morning that wiring is postponed till next week.
 - (c) **Sewer Line Relocation progress:** Amando still waiting on feedback from Caltrans on previous report submitted.
 - (d) **Water Relocation:** Amando: there is still no date since pedestrian bridge is not set to be done till Feb '23 so relocation is still on hold
 2. **Report on Irrevocable Offer of Dedication for Improvements on Tract 7367**
Tom: Wonderful has signed document LHUD now owns and will maintain lines for the new 21 homes.
 3. **Report on Sewer Relocation Cost Funding**
Covered under 1c
 4. **Report on Transfer of Trailer Registrations**
Tom: Wonderful still working on this.
 5. **Report on Opioid Settlement**
Tom- we still don't know the amount district will receive.
 6. **District Manager**
 - (a) **Consideration of report from budget committee**
Will report on this next month since committee could not get together due to sickness.
 - (b) **Consideration of Water Rate Study Proposal**
Board approved Water Rate Study proposal to be completed after the 2021-2022 Audit is completed. Motion was made to approve proposal. Rosario Velasquez made a motion to approve, Daisy Garcia seconds the motion. Motion Carried.
 - (c) **Consideration of request from Housing Authority of County of Kern for automated Payments**
Rosario Velasquez made a motion to authorize for automated payments, Pioquinto Garza seconds the motion. Motion Carried.
 - (d) **Authorize District Manager to deliver audit files to Albert & Associates for the 2021-22 Audit**

Daisy Garcia made a motion to authorize District Manager to deliver audit files to Albert & Associates, Rosario Velasquez seconds the motion. Motion Carried.

(e) Consider Board & Staff Training Opportunities from CSDA

CSDA is offering some trainings that would be good for staff and Board

(i) Special Leadership Academy in Napa Sep 18-21-Board & District Manager

This is a really good training, for all Board Members to attend. Daisy and Rosario would like to attend. Pioquinto Garza made a motion for Rosario, Daisy and Ana to attend.

Rosario Velasquez seconds the motion. Motion carried.

(ii) Board Secretary/Clerk conference in Seaside on Nov 7-9-District Manager & Clerk

Ana and Yuliana have attended the first training and would like to return two attend the second part. Rosario Velasquez motioned to authorize Ana and Yuliana to attend, Daisy Garcia seconds the motion. Motion Carried.

7. Facilities Manager Agenda

(a) Consideration to purchase new pick up

Alex proposed board to purchase a new pick-up truck since Ram has been out of service for almost a year now. Now it also needs electrical work on it and ford truck has started to give some problems and will be taken to the Shop as well. Board: no on new truck and take Ram to dealer to get the electric fixed and keep on repairing the ford when is down.

(b) Consideration to install awning on main office and conference door

Alex got a quote to install two awnings one in each building for \$6,500. Board: wait on other quote or look for alternatives no action taken.

(c) Report on available properties for purchase

Alex-found a property next to were our old office was located, it is a 7 lot property and the total sell price is \$420,000 each lot is \$60,000. Board: first check for zoning if its commercial or residential, no action taken.

8. Closed Session: 1.Conference with Legal Counsel regarding initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Section 54956.9: One Potential case

Closed Session started at 6:05pm and came out at 6:12pm. No action taken.

9. Date and location of September, 2022 meeting

September 1, 2022

10. Staff Reports

None

11. Customer Request &/ Complaints

None

12. Delinquency Report

Shut off:

1001,1023,1043,1081,1093,1107,1116,1135,1148,1150,1200,1209,1269,1279,1293,
1317,1330,1341,1350,1356,1387,1391,1416,1417,1418,1419,1420

VI. Maintenance & Operations Report

Alejandro Ruiz (Wastewater)- Everything running good.

Alejandro Ruiz Water)

Several repairs at the BM Line, 1 repair on Sludge Press, and repairs to Ford F-150.

VII. Board Members Report: None

VIII. Enginner Report- Amando Garza –Everything Covered in Agenda

IX. Next Board Meeting- September 1,2022

X. Approval of Accounts Payable-July 2022

This would be including loan payment to Bank of New York to be posted on June payables since invoice was received late. Rosario Velasquez made a motion to Approve Accounts Payable

XI. and include payment to Bank of New York, Daisy Garcia seconds the motion. Motion carried.
Meeting Adjourned at 6:12 pm

Respectfully Submitted By,

A handwritten signature in black ink, appearing to read "Yuliana Velazquez". The signature is written in a cursive style with a large, stylized initial "Y".

Yuliana Velazquez
L.H.U.D
Clerk