

Lost Hills Utility District
Meeting Minutes
November 3, 2022

- I. The Meeting was called to Order by Board President Vidal Ballesteros at 5:01PM. Board Members in attendance were Pioquinto Garza, Rosario Villasana and Daisy Garcia. Also in attendance were Thomas Schroeter, Amando Garza, Alejandro Ruiz, Yuliana Velazquez and Ana Chavez. Board Director Carlos Garcia Jr was absent.
- II. Approval of Minutes, October 6, 2022.
Motion: Rosario Villasana made a Motion to Approve Minutes as Submitted. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.
- III. District's Financial Report – September 2022
Sewer Month Profit: \$3,085.00 Year Sewer Profit: \$23,630.51
Water Month Profit: \$56,914.49 Year Water Profit: \$158,435.04
- IV. Public time for Non-Agenda Items
None
- V. New Business
 1. Presentation by Executive Officer (Blair Knox) of the Local Agency Formation Commission regarding the providing of services requested in Lost Hills
Presentation by Blair Knox – Lafco has received an application for the formation of a Community Services District. Wonderful is ready to hand over the responsibilities of the park, street maintenance and street lights. The county has already designated a tax fund to assist with some of the expenses and currently wonderful has been paying for the difference, once Wonderful steps down the CSD plan is to propose a property tax increase to pay for the difference. The District will be informed of the process since it is the only special district in the city of Lost Hills.
 2. Consideration of CDBG Application
Motion: Rosario Villasana made a motion to Authorize Amando Garza to submit a letter with the same project as last year's application and update the project cost. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.
 3. Report on legislative amendment to the Brown Act on holding virtual meetings (SB 2449)
No action taken, report only.
 4. Report on CalTrans grant for sewer relocations
Nothing new to report on this.
 5. Report on transfer of trailer registrations
Nothing new report on this.
 6. Consider request by Anthony Hussein for water and sewer service to a laundromat at 21199 Hwy 46
Mr. Hussein's wasn't aware of the water situation the District is currently facing, but has already invested so much in his project that agrees to receive a conditional will serve letter for the existing meter size on the property. Motion: Rosario Villasana made a motion to Approve a Conditional Will Serve Letter for Mr.Hussein. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.
 7. District Manager Agenda
 - (a) Request from Brandon Garcia for 21100 Universal St.

Motion: Rosario Villasana made a Motion to approve ADU home shares the existing sewer line since property cannot be sold separately. , Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

(b) Consideration of Employees Discretionary Year End Match for 2021

Motion: Rosario Villasana made a Motion to Approve a 1% Discretionary Year End Match for 2021. Pioquinto Garza seconds the motion. All Board Members present in favor. Motion carried.

(c) Consideration to Authorize Staff to Apply for Grant Funding for the Backup Generator Program

Motion: Rosario Villasana made a motion to Authorize Staff and Grant Writer to apply for grant assistance. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

(d) Authorize Credit Adjustment to Acct#1293 for billing correction

Motion: Daisy Garcia made a motion to Approve credit adjustment of \$462.81 to Account 1293 due to meter misread. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

(e) Consider Request by Mario de Leon for WSL for existing services on Woodward St. property

Motion: Pioquinto Garza made a motion to approve a conditional will serve letter. Vidal Ballesteros seconds the motion. Abstain from motion: Daisy Garcia and Rosario Villasana. Absent: Carlos Garcia Jr. Result: Motion Not Passed.

Board: Requested a special meeting to discuss Mr.De Leon's Request and review the list of other possible customers in his same situation. Special Meeting set for November 16, 2022 at 4PM.

8. Facilities Manager Agenda

(a) Consideration for approval to purchase smart water meters.

No action taken.

(b) Report on possible 2nd source of water for District.

No action taken.

9. CLOSED SESSION:

1. Conference with Legal Counsel regarding initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Section 54956.9: One potential case

In to closed session at 7:04PM.

Out of closed session out at 7:14PM.

2. Consideration of approval of closed session minutes from October 6, 2022

No action taken.

10. Date and location of December 2022 meeting

Dec 1, 2022.

11. Staff Reports

None

12. Customer Request &/ Complaints

None

13. Delinquency Report

Accounts

No.1060,1081,1091,1093,1110,1116,1121,1135,1169,1191,1200,1210,1228,1279,1280, 1282,1317,1350,1352,1387,1391,1406,1410,1412,1413,1414, & 1415.

- VI. Maintenance & Operations Report
Alejandro Ruiz-Wastewater
Report provided to Board.
Alejandro Ruiz-Water
Report provided to Board.
- VII. Board Members Report
None
- VIII. Engineer Report – Amando Garza
None
- IX. Next Board Meeting – December 1, 2022.
- X. Approval of Accounts Payable – October 2022.
Motion: Rosario Villasana made a motion to Approve October 2022 Accounts Payable.
Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.
- XI. Meeting Adjourned at 7:18PM.

Respectfully submitted by,



Ana I. Chavez
District Manager
Lost Hills Utility District