

Lost Hills Utility District

Meeting Minutes

Per State of California Executive Order N-29-20 this meeting was held telephonically
April 2, 2020

- I. The Meeting was called to order by Amanda Rollin at 5:00PM. Roll Call: Emma Clifford, Pioquinto Garza, Daisy Garcia, Tom Schroeter, Amando Garza, Alejandro Ruiz, Yuliana Velazquez and Ana Chavez.
- II. Approval of Minutes – March 5, 2020.
Motion: Pioquinto Garza made a Motion to Approve Minutes as Submitted. Amanda Rollin seconds the motion. All Board Members present in favor, Motion carried.
- III. District's Financial Report – February 2020.
Sewer Month Profit: \$4,344.23 Year Loss: (\$3,210.41)
Water Month Loss: (\$14,734.53) Year Profit: \$190,203.72
- IV. Public Time for Agenda and Non-Agenda Items
None
- V. New Business
 1. Report on sale of District property
Report only no action taken.
 2. Report on Kern County Conditional Use Permit Application for Office Relocation
No action taken.
 3. Report on translation of SB998 Policy
Water shut off ordinance and notice have been translated and cost to translate was split between other Districts, total cost to District \$666.00.
 4. Consideration of Will Serve Letter
 - (a) Wonderful High School Project
Tom- this property is already annexed into the District and Wonderful would like to use its existing meter at the Academy. Amando- that is feasible based on their water usage I think the existing meter can take the capacity. Motion: Daisy Garcia made a Motion to Approve Will Serve Letter based on existing meter without a new connection fee needed. Emma Clifford seconds the Motion. All Board Members present in favor, Motion carried.
 - (b) Will Serve Letter for SL Payne
This will be to re-issue will serve letter previously given for 3 single family homes in Badger Street and a new request for a single family residence on Fresno Street right behind the post office. Motion: Pioquinto Garza made a Motion to Approve Will Serve Letters for all four properties. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried.
 - (c) Extension of Will Serve Letter for Balbir Singh
Connection fees have been paid for this project but they are still waiting on permits to start construction. Motion: Pioquinto Garza made a Motion to Approve Extension of Will Serve Letter. Emma Clifford seconds the Motion. All Board Members present in favor, Motion carried.
 5. Highway 46 Expansion and relocation of pipelines through town
No action taken.
 6. Consideration of Reimbursement Agreement by Lost Hills Mining
Motion: Daisy Garcia made a Motion to delay the Approval of the Reimbursement Agreement with Lost Hills Mining until construction of water

line and booster pump is completed and we have an actual cost to use. Emma Clifford seconds the motion.

7. Report on Poso IRWMP Application for funding District's third water well
(a) Amanda Rollin report on IRWMP meeting

No action taken.

8. Report from Budget Committee (to be continued)

No action taken.

9. Report on Community Development Block Grant Funding

No action taken.

10. Report on State Water Board Review of District's Waste Water Treatment Plant Funding Application

No action taken.

11. Consideration of water study Request for Will Serve Letter for Tract No.7367 by Wonderful

No action taken.

12. District Manager Agenda Items

None

13. Facilities Manager Agenda Items

(a) Consideration of Backhoe purchase

Motion: Emma Clifford made a motion to Approve the new cost to purchase Backhoe for \$45,581.21. Pioquinto Garza seconds the motion. All present in favor, Motion carried.

14. Date and Location of May Meeting

May 12th, 2020 at District Office or via telephone conference.

15. Customer Request &/ Complaints

Report sent to Board along with Agenda Packet.

16. Staff Reports

Report sent to Board along with Agenda Packet.

17. Delinquency Report

Accts No. 1023, 1091, 1095, 1107, 1150, 1185, 1186, 1194, 1200, 1214, 1220, 1224, 1269, 1271, 1275, 1276, 1300, 1304, 1308, 1317, 1326, 1327, 1335, 1349, 1350, 1356, 1361, 1387, 1389, & 1391.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Report sent to Board along with agenda packet.

Alejandro Ruiz-Water

Report sent to Board along with agenda packet.

VII. Board Members Report

VIII. Engineer Report - Amando Garza

IX. Next Board Meeting- **May 7, 2020.**

X. Approval of Accounts Payable - **March 2020.**

Motion: Emma Clifford made a motion to approve March 2020 Accounts Payable. Pioquinto Garza seconds the motion. All Board Present in favor, Motion carried.

XI. Meeting Adjourned at 5:33PM.

Respectfully Submitted by,



Ana I. Chavez

District Manager