

Lost Hills Utility District
Meeting Minutes
August 5, 2021

- I. The meeting was called to order by Board President Vidal Ballesteros at 5:04PM. Board Members in attendance were Pioquinto Garza, Amanda Rollin and Daisy Garcia. Also in attendance was Tom Schroeter, Alejandro Ruiz, Yuliana Velazquez and Ana Chavez.
- II. Approval of Minutes. July 1, 2021.
Motion: Amanda Rollin made a motion to approve minutes as submitted. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.
- III. District's Financial Report- June 2021.
Sewer Profit for the month: \$17,707.55 Year Profit: \$51,153.15
Water Profit for the month: \$49,087.54 Year Profit: \$448,639.33
- IV. Public Time for Non-Agenda Items
None
- V. New Business
 1. Consideration of Agreement with GEI to prepare SAFER grant application
Motion: Pioquinto Garza made a motion to Approve Agreement with GEI and authorize Tom Schroeter and Ana Chavez to make changes as needed. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.
 2. Cannon Engineers Agenda Items
 - (a) Consideration of CDBG contract for grant for design and construction of the water treatment plant booster pump
Motion: Daisy Garcia made a motion to Approve Agreement with CDBG. Amanda Rollin seconds the motion. All Board Members present in favor, Motion carried.
 - (b) Townsite pipeline relocation project update
No action taken.
 - (c) Sewer pipeline relocation project update
No action taken.
 - (d) Well No. 3 project update
No action taken.
 3. Consideration of applying the consumer price index to employee wages and salaries
Motion: Amanda Rollin made a motion to approve a 2% cost of living adjustment. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.
 4. Consideration of revised annexation agreement for Wonderful tract 7368 (49 homes)
No action taken.
 5. District manager agenda items
 - (a) Consideration of opening a bank account for grant funds at a bank other than Union Bank
Motion: Pioquinto Garza made a motion to Authorize District Manager Ana Chavez to open a checking account for the New Well Grant Funding Project, and Authorize Vidal Ballesteros, Daisy Garcia and Ana Chavez as authorized signers of the account.
 6. Facilities manager agenda items
 - (a) Consideration to purchase a new pickup truck (See Exhibit D)
No action taken.

(b) Consideration to replace storage tank at Blackwell site (See Exhibit E)

Alex Ruiz- tank had 4 leaks this month, I was able to get a welder to fix it but the repair can only last from 3 months to 1 year. Board – Alex gather all the cost to replace the tank and present at the next meeting.

(c) Consideration of Cintas Uniform Agreement (See Exhibit F)

No action taken, Alex is still working on the terms for the agreement.

7. Date and location of September meeting

Next Board meeting will be September 2, 2021.

8. Customer Request &/ Complaints

None

9. Staff Reports

Ana – District’s liability insurance sent a last notice letter to Days Inn as an offer to settle his claim due to the fact that the District was found Not at Fault.

10. Delinquency Report

Over 60 days past due balance Accounts No: 1040, 1081, 1093, 1121, 1148, 1192, 1200, 1224, 1269, 1341, 1361, 1375, 1387, 1391, 2040, 2068.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Currently have 2 pumps out at the wastewater facility and using only 1 to operate, the cost to repair each pump is \$7,000 and to replace with a new pump is \$10,000 each, on top of that we have to add the electrical which come out to about \$10,000.

ADDENDUM

Motion: Vidal Ballesteros made a motion to add Consideration to repair and/or replace pumps at the wastewater plant. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

Item 11: Consideration to repair and/or replace pumps at the wastewater plant

Motion: Daisy Garcia made a motion to Approve a Budget of \$27,000 replace the oldest pump and repair the other pump. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

Alejandro Ruiz-Water

Report sent to Directors along with agenda packet.

VII. Board Members Report – None

VIII. Engineer Report - Amando Garza – None


IX. Next Board Meeting- **September 2, 2021.**

X. Approval of Accounts Payable – **July 2021.**

Motion: Pioquinto Garza made a Motion to Approve July 2021 Account Payable. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

XI. Meeting adjourned at 6:23PM.

Respectfully Submitted by,


Ana I. Chavez

District Manager

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