

Lost Hills Utility District

Meeting Minutes

January 8, 2020

- I. The Meeting was called to Order at 5:07PM by Board President Vidal Ballesteros. Board Members in attendance were Pioquinto Garza, Amanda Rollin, Emma Clifford, and Daisy Garcia.
- II. Approval of Minutes December 5, 2019.
Motion: Pioquinto Garza made a Motion to Approve Minutes as Submitted. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried.
- III. District's Financial Report – November 2019.
Sewer Month Loss: \$6,640.57 Year Profit: \$24,505.25
Water Month Profit: \$10,008.63 Year Profit: \$138,668.84
- IV. Public Time for Non-Agenda Items
Saul Ruiz- Lost Hills Comunidad en Accion is in favor of relocating the office to another location so that Wonderful can construct the pedestrian bridge. They hope the District can reach an agreement so that the community can benefit from this pedestrian bridge.
Manuel Cantu – Wonderful is very happy to be able to assist the community of Lost Hills by constructing a pedestrian bridge before the expansion of Highway thru the town starts. They will also like to let the District know they are willing to support the District in the process of grant application for its infrastructure projects.
- V. New Business
 1. Report on Kern County Conditional Use Permit Application for Office Relocation
(Pioquinto to recuse himself)
Motion: Amanda Rollin made a Motion to Approve Revised CUP Application. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.
 2. Report on Possible Grant from Supervisor Couch for New Water Well
No action taken.
 3. Highway 46 Expansion and County Request for Utility Verification
 - (a) Restoration of Funding to Complete Widening of Highway 46
State has reassigned funding for the expansion of Highway 46 project.
 - (b) Utility Verification Requested by County
Amando Garza has contacted the County to verify utilities.
 4. Consideration of Approval of Agreement with Farm Pump and Irrigation to Repair Wells
Motion: Emma Clifford made a Motion to Approve Agreement for \$11,543.14. Amanda Rollin seconds the Motion. All Board Members present in favor, Motion carried.
 5. Consideration of Resolution to Increase Deposit for Construction Meters and Impose Penalties
Motion: Pioquinto Garza made a Motion to Adopt Resolution to Increase Construction Meter Deposit to \$2,000.00 and Impose Penalties. Daisy Garcia seconds the Motion. All Board Members present in favor, Motion carried.
 6. Consideration of Action to Repair Leak at the 7-11 Station
Alex – leak is inside their property but behind their meter. Tom – written consent must be given in order to enter property and do the repair. Ana – Store Manager send an email but was missing the appropriate language for the consent, once consent is received Alex will schedule plumber to do the repair.
 7. Report on Wastewater Treatment Plant Funding Application

No action taken.

8. Consideration of Community Development Block Grant Funding Application

Motion: Amanda Rollin made a Motion to Authorize Amando Garza to submit application for the Reclaim Tank & Pump Station and Transfer Water Pressure Upgrades. Pioquinto Garza seconds the Motion. All Board Members present in favor, Motion carried.

9. Report on Water Well Application through Poso Creek IRWMP

Nothing new to report.

10. Report on Extension of Wonderful Will Serve Letters

No action taken.

11. Report on Sewer and Water Plans for Wonderful Tract No. 7367

County has approved the 21 home subdivision to be constructed by Wonderful.

12. Report on USDA Loan Application

Antonio requested additional information and had a telephone conference with Lucille Holt.

13. District Manager Agenda Items

a) Consider Contract with Continental Utility Solutions to be the District's Electronic Server

No agreement month to month service.

b) Consideration of Resolution Requiring Customers to Pay the Charge for Electronic Card Payments

Motion: Emma Clifford made a Motion to Adopt a Resolution Requiring the Customer to pay the charge for Electronic Payments. Amanda Rollin seconds the Motion. All Board Members present in favor, Motion carried.

c) Consider Agreement with Dave Wasserman to Assist District in its Cross Connection Program

Motion: Amanda Rollin made a Motion to Approve hiring the services from Dave Wasserman. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried.

14. Facilities Manager Agenda Items

None

15. Closed Session:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

(Pioquinto to recuse himself)

Property: District Office at 21331 Hwy 46

Agency Negotiator: District Manager

Negotiating Parties: Wonderful Company

Under Negotiation: Price and Terms of Payment

- No Action taken.

16. Date and Location of February Meeting

February 6, 2020.

17. Customer Request &/ Complaints

21326 King St- Low water pressure. Issue solved valve was half way opened.

21322 Badger St. Odor complaint on first water.

21102 Universal St- High water usage follow up due to leak.

18. Staff Reports

Report presented and accepted by the Board.

Acct#1007 customer brought letter today to request a reduction on water bill due to a leak on one of their water lines. District personnel reached out to her to let her know about high water usage and they had already fixed the leak but never expected such a high bill of \$1,042.98. Motion: Pioquinto Garza made a Motion to Approve a one time reduction of water bill to regular water bill charge. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried.

19. Delinquency Report

Accounts for Shut Offs: 1023, 1095, 1163, 1185, 1202, 1224, 1269, 1276, 1304, 1315 1327, & 1361.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Everything is running fine.

Alejandro Ruiz-Water

Report presented and accepted by the Board.

VII. Board Members Report

None

VIII. Engineer Report-Amando Garza

Everything covered under agenda.

IX. Next Board Meeting- **February 6, 2020.**

X. Approval of Accounts Payable-**December 2019.**

Motion: Pioquinto Garza made a Motion to Approve December 2019 Accounts Payables. Emma Clifford seconds the Motion. All Board Members present in favor, Motion carried.

XI. Meeting Adjourned at 6:04PM.

Respectfully Submitted by,



Ana I. Chavez

District Manager