

Lost Hills Utility District

Meeting Minutes

April 6, 2023

- I. The meeting was called to order by Board Vice President Daisy Garcia at 5:03PM. Board Members in attendance were Carlos Garcia, Rosario Villasana and Pioquinto Garza. Also in attendance were Tom Schroeter, Alejandro Ruiz, Wilber Gutierrez, Yuliana Velazquez and Ana Chavez.
- II. Approval of Minutes **March 2, 2023.**
Motion: Rosario Villasana made a motion to Approve Minutes as Submitted. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.
- III. District's Financial Report- **February 2023.**
Sewer Month Profit: \$7,901.18 Year Profit: \$44,730.80
Water Month Profit: \$28,169.99 Year Profit: \$231,175.38
- IV. Public Time for Non-Agenda Items
None
- V. New Business
 1. Consideration of Cannon Engineers recommendations:
 - (a) Consider Change Order No. 30 for raising up to 21 water valves buried as a result of the Highway 46 widening.
Motion: Pioquinto Garza made a motion to Approve Change Order No.30. Carlos Garcia seconds the motion. All Board Members present in favor, Motion carried.
 - (b) Consideration for replacement of the Flower shop sewer lateral
Motion: Carlos Garcia made a motion to Approve Specialty Construction contract for replacement of the flower shop lateral. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.
 2. Consideration of Community Project Funding Request and contract with Lucille Holt
Motion: Pioquinto Garza made a motion to Approve contract with Lucille Holt and Approve applications with the Community Funding Program and the Clean Water State Revolving Fund. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, motion carried.
 3. Consideration of Approval of Soils Engineering Inc. agreement
Motion: Carlos Garcia Jr., made a Motion to Approve contract with Soils Engineering Inc. and addendum. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.
 4. Consideration of identification of capital projects and revise "unrestricted funds" to "restricted funds"
No action taken.
 5. Report on postponement of loan payment to the California Department of Transportation
No action taken.
 6. Report on CDBG funding from Supervisor Couch
Supervisor Couch came to meet District staff to review the District Needs List and provide recommendations on how to best apply for funding doing projects in phases instead of asking for the whole project total.
 7. Consider sale of RAM truck and sales procedure
Carlos Garcia Jr. made a motion to Approve the sale of the RAM truck as is and sale it to the highest bidder. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.
 8. Report on execution of soccer sewer easement
No action taken.
 9. Report on transfer of registration of office trailers
No action taken.
 10. Report on SWP water (Article 21) and Lower River Water availability
District should be getting about 2% or 1.2 acre feet per day as long is water is available to Lost Hills Water District.
 11. Report on participation in National Prescription Opioid Litigation Settlements
Motion: Carlos Garcia Jr., made a motion to participate in settlement. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

12. District Manager Agenda

(a) Consideration to hire gardening services for office landscaping

Motion: Pioquinto Garza made a motion to Approve Hiring Alejandro Martinez for \$300/Month to do office landscaping. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.

(b) Report on Women Stronger Together Legislative Round Table Meeting

Rosario Villasana, Daisy Garcia and Ana Chavez were able to attend meeting organized by Melissa Brown with CSDA to celebrate women's month and give the opportunity to meet other women working for special districts as well have the opportunity to meet District Directors with Senator Shannon Grove and Assembly Women Jasmeet Bains.

(c) Consideration of approval to allow account number 6014 to pay recovery billing on installments of 12 months without interest

Motion: Carlos Garcia Jr. made a motion to Authorize Account 6014 to pay recovery billing on installments of 12 months without interest. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

13. Facilities Manager Agenda

None

14. CLOSED SESSION:

(a). Conference with Legal Counsel regarding initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Section 54956.9: One potential case

(b). Conference with Labor Negotiators

Agency designated representatives: District Manager

Unrepresented employee: Facilities Manager Assistant

Board went into closed session at 5:06PM and came out at 6:16PM.

15. Date and location of May, 2023 meeting

May 4, 2023

16. Staff Reports

Alejandro Ruiz – reported on water summit, shooting that damaged office with three bullet holes and also reported he finally received one quote for the reception security upgrades today.

Addendum;

Carlos Garcia Jr. made a motion to Add Consideration of Security Upgrades to Reception Office. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

16a. Consideration of Security Upgrades to Reception Office

Motion: Carlos Garcia Jr., made a motion to Approve a budget of \$5,200 for the office upgrades. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

17. Customer Request &/ Complaints

None

18. Delinquency Report

Accounts

No.1067,1091,1095,1110,1128,1135,1145,1146,1169,1200,1226,1240,1276,1281,1282,1313,1317 & 1351.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Llamas serviced the LH School lift-station and the wastewater facility.

Alejandro Ruiz-Water

Reported several repairs at the Berrenda Mesa area and repairs in town.

VII. Board Members Report

None

VIII. Engineer Report - Amando Garza

None

IX. Next Board Meeting- **May 4, 2023.**

X. Approval of Accounts Payable – **March 2023.**

Motion: Carlos Garcia Jr. made a motion to Approve Accounts Payable. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

XI. Meeting Adjourned at 7:02PM.

Sincerely,



Ana I. Chavez

District Manager

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