

Lost Hills Utility District

Meeting Minutes

December 7, 2023

- I. The Meeting was called to Order at 5:06PM by Board President Vidal Ballesteros. Board Directors in attendance were Rosario Villasana, Carlos Garcia Jr., and Daisy Garcia. Also in attendance were Thomas Schroeter, Amando Garza, Alejandro Ruiz, Yuliana Velazquez and Ana Chavez. Absent: Pioquinto Garza.
- II. Approval of Minutes **November 2 and 14, 2023.**
Motion: Rosario Villasana made a motion to approve minutes as submitted. Daisy Garcia seconds the motion. All Board Directors present in favor, Motion carried.
- III. District's Financial Report- **October 2023.**
Sewer Month Profit: \$4,596.55 Year Profit: \$15,905.14
Water Month Profit: (\$11,082.93) Year Profit: \$43,710.95
- IV. Public Time for Non-Agenda Items
None
- V. New Business
 1. Election of officers
Motion: Rosario Villasana made a motion to appoint Carlos Garcia Jr. as President of the Board and Daisy Garcia to continue as Vice President. Vidal Ballesteros seconds the motion. All Board Members present in favor, Motion carried.
 2. Report on responses to District's letters to prospective customers for water service
Report only, no action taken.
 3. Consideration of Public Purpose Grant agreement with County of Kern by Supervisor Couch
Motion: Rosario Villasana made a Motion to Approve Agreement and Authorize President to sign. Carlos Garcia Jr., seconds the motion. All Board Directors present in favor, Motion carried.
 4. Cannon Engineers recommendations:
 - (a) Consideration of payment request No. 5 from Bakersfield Well and Pump
Pay Request 48,520.00 for part 2 of the project
Motion: Daisy Garcia made a motion to approve Pay Request No.5 for \$48,520.00. Carlos Garcia seconds the motion. All Board Members present in favor, Motion carried.
 - (b) Consideration of Cannon Agreement for engineering, bidding assistance, construction Administration and inspection services
Postponed – no action taken
 5. Response to Public Records Act Request
Ana – provided the information requested.
 6. Consider purchase of 2 acre feet of surplus water available from the Westside Water Authority at \$125/AF
Motion: Rosario Villasana made a Motion to Approve the purchase of 2 acre feet of water at the cost of \$250.00. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.
 7. Adopt resolution that ordinance was properly posted
Motion: Daisy Garcia made a Motion to Adopt Resolution confirming posting of the ordinance. Rosario Villasana seconds the motion. All Board Directors present in favor, Motion carried.
 8. District Manager Agenda
 - (a) Consideration to Renew Cross Connection Specialist Services for the 2024 Term
Motion: Rosario Villasana made a Motion to Approve 2024 Services Agreement. Carlos Garcia Jr., seconds the motion. All Board Directors present in favor, Motion carried.
 - (b) Consideration to Waive Late Fee for Account Ending 2036
Motion: Rosario Villasana made a Motion to Approve a one-time fee waiver of \$209.59. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

(c) Consideration to Approve 2024 Holiday & Meeting Schedule

Motion: Rosario Villasana made a Motion to Approve the 2024 Holiday & Meeting Schedule. Carlos Garcia Jr., seconds the motion. All Board Directors present in favor, Motion carried.

(d) Consideration of Financial Statement from District auditor

Motion: Rosario Villasana made a Motion to Approve the 2023 Financial Statement and Letter of Representation. Daisy Garcia seconds the motion. All Board Directors present in favor, Motion carried.

(e) Consideration to Approve Jacket for District Employees or Gift Card

Budget of 150 per jacket for the four employees

Motion: Rosario Villasana made a Motion to Approve a \$150 budget per Employee for a Jacket. Daisy Garcia seconds the motion. All Board Directors present in favor, Motion carried.

9. Facilities Manager Agenda

(a) Consideration for Allied to provide one time service for weed control at wastewater facility.

Cost is \$3,725.00

Motion: Rosario Villasana made a Motion to Approve this year's quote and Approve moving action to regular maintenance from now and on. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.

(b) Report on lab effluent results

Alejandro Ruiz - Testing done at the pumping plant, we are showing we have corrosive water, looking at PH levels compared to field test from lab testing. Iron shows non-detectible so the complaint of water staining clothing does not show a link to our water.

Addendum

Motion: Rosario Villasana made a Motion to Add Item No.9c Consideration to Authorize District Employee to Represent the District on the Town's Christmas Parade. Carlos Garcia Jr. seconds the motion. All Board Directors present in favor, Motion carried.

(c) Consideration to Authorize District Employee to Represent the District on the Town's Christmas Parade

Motion: Rosario Villasana made a Motion to Authorize Wilber Gutierrez to attend and a \$60 budget for Christmas Decorations for the truck. Vidal Ballesteros seconds the motion. All Board Directors present in favor, Motion carried.

10. Closed Session: 6:09 end at 6:39PM

Approve Closed Session Minutes for November 2, 2023.

Motion: Rosario Villasana made a Motion to Approve Minutes. Vidal Ballesteros seconds the motion. All Board Members present in favor, Motion carried.

Conference with Labor Negotiators

Agency designated representative: President, Board of Directors

Unrepresented employee: District manager

No reportable action taken.

11. Date and location of January, 2024 meeting

January 10th at 5PM

12. Staff Reports

Approval to waive 0.20c for ARB Inc., a construction account

Motion: Rosario Villasana made a Motion to Approve waiving \$0.20 and close account. Vidal Ballesteros seconds the motion. All Board Directors present in favor, Motion carried.

13. Customer Request &/ Complaints

Accounts 1029 – Complain on water fees being billed

Account 1363 – complain on water staining clothes

Account 1249 – complaint on water fees being billed

14. Delinquency Report

Accounts No.1008,1073,1084,1091,1231,1276,1279,1280,1281,1308,1334,1343,1361,& 1371.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Report presented

Alejandro Ruiz-Water

Report presented

VII. Board Members Report – None.

VIII. Engineer Report - Amando Garza – None.

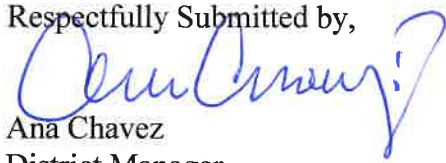
IX. Next Board Meeting- **January 10, 2023.**

X. Approval of Accounts Payable – **November 2023.**

Motion: Rosario Villasana made a Motion to Approve November 2023 Accounts Payable. Vidal Ballesteros seconds the motion. All Board Members present in favor, Motion carried.

XI. Meeting Adjourned at 6:40PM.

Respectfully Submitted by,



Ana Chavez

District Manager