

Lost Hills Utility District

Meeting Minutes

September 3, 2020

- I. The Meeting was called to Order by Board Director Amanda Rollin. Board Members in attendance were Pioquinto Garza and Carlos Garcia Jr. Also in attendance were Thomas Schroeter, Amando Garza, Alejandro Ruiz, Yuliana Velazquez and Ana Chavez.
- II. Approval of Minutes, July 14 & 15 and August 6 & 11, 2020.
Motion: Pioquinto Garza made a motion to Approve Minutes as Submitted. Amanda Rollin seconds the motion. All Board Members present in favor, Motion carried.
- III. District's Financial Report – July 2020.
Sewer Month Profit: \$1,909.74 Year Profit: \$1,909.74
Water Month Profit: \$39,017.40 Year Profit: \$39,017.40
- IV. Public Time for Agenda and Non-Agenda Items
None
- V. New Business
 1. Report on District new water well funding
(a) Consider resolution adopting Addendum No. 2 to the initial study/mitigated negative declaration for the new well site project
Motion: Amanda Rollin made a motion to Adopt resolution which adopts addendum No.2 and approves the project. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.
 2. Report on notice of award for relocation of pipelines within the town site
(a) Consider notice to owner for relocation of pipelines
Motion: Pioquinto Garza made a motion to Authorize Board President to sign Notice to Owner. Carlos Garcia Jr. seconds the motion. All Board Members present in favor, Motion carried.
(b) Report from Cannon on sewer line realignment near aqueduct
No action taken.
 3. Consideration of contract with Albert & Associates for Audit
Motion: Amanda Rollin made a motion to Approve Contract with Albert & Associates for \$10,100.00 to complete Financial Audit. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.
 4. Report on installation of modular, withdrawal of application for USDA loan
Modular offices- have been moved to the new location, and are currently being worked on the inside, we still don't know when those should be ready to move in but Chad is hoping we move next month. Chad recommended we contact our alarm security service for the new location, I have a quote from our existing provider ADT for the monthly service fee of \$103.98 and equipment cost & installation of \$1,179.00. Motion: Amanda Rollin made a motion to Approve security services for new offices up the cost presented but keep looking for a cheaper option. Carlos Garcia Jr. seconds the motion. All Board Members present in favor, Motion carried.
USDA- Letter to decline the loan has been sent.
a) Consideration to keep existing office building and transport it to Water Facility Plant
Alejandro R.-Wonderful has no use for our existing office and if we wanted to keep it and take it to the water plant we may do so but after looking at the moving cost, installation permit fees, and septic issues I don't know if it would be worth taking it out to the water plant. No action taken.
 5. Report on Wonderful High School annexation
No action taken.
 6. Report on 21 Home Subdivision by Wonderful
No action taken.
 7. District manager agenda items
 - (a) Appointment of members to Board of Directors in place of election

Ana – has completed the letter and sent the three board director's names up for re-election to Elections Dept.

Motion: Amanda Rollin made a Motion to Appoint all three Board Directors that were up for re-election. Carlos Garcia Jr. seconds the motion. All Board Members present in favor, Motion carried.

(b) Request by customers to pay monthly by automatic payment withdrawal

No action taken.

(c) Possible termination of Aramark Uniform Contract

No action taken.

(d) Consider renewal of health insurance (premium increase of 6.58%)

Motion: Pioquinto Garza made a Motion to Approve Health Insurance Premium Increase of 6.58%. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.

(e) Consider budget for furniture and filing cabinets for new office

Motion: Amanda Rollin made a Motion to Approve \$10,000.00 Budget for new furniture. Carlos Garcia Jr. seconds the motion. All Board Members present in favor, Motion carried.

8. Facilities manager agenda items

(a) Consideration of yearly wastewater/solar field vegetation control

Motion: Carlos Garcia Jr. made a Motion to Approve Allied Weed Control quote for \$9,050.00 Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

(b) Consideration of replacement of chemical feed skid

Motion: Carlos Garcia Jr. made a motion to Approve Chemical Skid replacement for \$13,208.87. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

(c) Consideration of upgrading to digital meters

No action taken.

(d) Consideration of SCADA communication radios replacement

No action taken.

9. Date and location of October meeting

October 1, 2020.

10. Customer Request &/ Complaints

Report sent to Directors along with agenda packet.

11. Staff Reports

Report sent to Directors along with agenda packet.

12. Delinquency Report

Report sent to Director's along with agenda packet.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Report sent to Director's along with agenda packet.

Alejandro Ruiz-Water

Report sent to Director's along with agenda packet.

VII. Board Members Report - None.

VIII. Engineer Report - Amando Garza – None.

IX. Next Board Meeting- **October 1, 2020.**

X. Approval of Accounts Payable - **August 2020**

Motion: Carlos Garcia Jr. made a Motion to Approve August 2020 Accounts Payable. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

XI. Meeting Adjourned at 5:46PM.

Respectfully Submitted by,



Ana I. Chavez

District Manager