

LOST HILLS UTILITY DISTRICT

Minutes
November 2, 2023

I. The meeting was called to order by Board President Vidal Ballesteros at 5:00PM. Board Members in attendance were Carlos Garcia Jr., and Pioquinto Garza. Also in attendance were Thomas Schroeter, Amando Garza, Alejandro Ruiz, Yuliana Velazquez and Ana Chavez. Board members present: Carlos, Vidal and Pioquinto.

II. Approval of Minutes October 5, 2023.

Motion: Pioquinto Garza made a motion to Approve Minutes as submitted. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.

III. District's Financial Report- September 2023.

Sewer Month Profit: \$7,384.46 Year Profit: \$11,308.59

Water Month Profit: \$17,563.55 Year Profit: \$54,793.88

IV. Public Time for Non-Agenda Items

None

V. New Business

1. Election of officers

No action taken.

2. Report on extraction agreement with SemiTropic Water Storage District and allocation of available water supplies

Board Member Vidal Ballesteros expressed a conflict of interest and due to not having enough board members to have a quorum after Ballesteros steps down, this item will need to be continued on Tuesday, November 14th at 5:00PM.

3. Report on transfer of LHUD Table A water from Lost Hills Water District to SemiTropic Water Storage District

Tom Schroeter – Request has been made and water is in the process of being transferred

4. Cannon Engineers recommendations:

(a) Well No. 3- Phase 2: Consideration of Change Order No. 4 to Bakersfield Well and Pump for several electrical conduit changes entering the VFD and the Well Pump pedestal. The costs of Change Order No. 4 is \$12,606.81 and the work includes:

(i) Addition of 2 electrical pull boxes leading to VFD and Well Pedestal

(ii) Extension to the 2 power line Pull boxes to facilitate the large wire loops

(iii) Addition of an electrical side mount cabinet for proper electrical wire entry to the VFD

Motion: Pioquinto Garza made a Motion to Approve all the components of Change Order No.4. Carlos Garcia Jr. seconds the motion. All Board Members present in favor, Motion carried. All Board Members present in favor, Motion carried.

(b) Well No. 3 – Phase 1: Consideration of Change Order No. 9 for a VFD system upgrade: In order to match the existing VFDs of the North and East well, the VFD required a small upgrade (Line reactor of 5% in lieu of 3%). The cost Increase is \$4,851.

Motion: Carlos Garcia Jr., made a motion to Approve Change Order No.9. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

(c) Well No. 3 – Payment Requests Nos. 3 & 4- Phase 2: Consideration of Payment Requests Nos. 3 & 4 by Bakersfield Well and Pump in the Amount of \$64,338.75 and \$129,156.17, respectively.

Motion: Pioquinto Garza made a motion to Approve Pay Request No.3 & 4. Carlos Garcia Jr. seconds the motion. All Board Members present in favor, Motion carried.

(d) Water Pipelines Relocation – Payment Request No. 14 Consideration of Payment Request No. 14 by Specialty Construction for water line work and some sewer related work. The total Payment request is for \$84,904.27 of which \$45,222.26 is water related and \$39,682.01 is sewer related. Attached is the Payment request with comments. This should be Specialty’s Final Payment Request for the Project.

Motion: Carlos Garcia Jr. Made a motion to Approve Specialty Construction payment request. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

(e) CDBG Amendment No. 1 for Lost Hills Water Treatment Plant Improvements \$5,000 amendment to move from construction to engineering

Motion: Carlos Garcia Jr. made a motion to Approve Amendment. Vidal Ballesteros seconds the motion. All Board Members present in favor, Motion carried.

Special Meeting Agenda Item;

Consideration of Ordinance amending Ordinance No.1-2022 regarding applicants requesting water service to provide their own water.

5. Request for water service from Vidal Ballesteros

No action taken, will be continued to November 14, 2023.

6. District Manager Agenda

(a) Consideration of Rosario Moncada's Second Connection and Request for Services

No action taken.

(b) Consideration to Add & Remove Authorized Signers from US Bank & KC Fund Accounts

Continue

No action taken.

(c) Consideration to Submit CDBG Application by Dec 15, 2023

Motion: Pioquinto Garza made a Motion to Authorize Amando Garza to submit application subject to Alex, Ana and Vidal’s approval. Carlos Garcia Jr. seconds the motion. All Board Members present in favor, Motion carried.

(d) Consideration to Purchase Ice Maker Machine

Motion: Pioquinto Garza made a motion to authorize a budget of \$2,500.00 to purchase ice maker machine. Vidal Ballesteros seconds the motion. All Board Members present in favor, motion carried.

7. Facilities Manager Agenda

(a) Budget adjustment consideration for fleet truck.

Motion: Pioquinto Garza made a motion to Approve the increase of the budget to \$125,000.00. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.

(b) Report on lab effluent results

Samples have been taken but the laboratory has not sent the results yet.

8. Closed Session: Board went into closed session at 5:52PM and came out at 6:10PM.

Approve Closed Session Minutes October 5, 2023.

Motion: Carlos Garcia Jr., made a motion to Approve Minutes as submitted. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

Conference with Labor Negotiators

Agency designated representative: President, Board of Directors

Unrepresented employee: District Manager

No action taken.

9. Date and location of December 2023 meeting

December 7, 2023.

10. Staff Reports

None

11. Customer Request &/ Complaints

None

12. Delinquency Report

Accounts No.

1067,1093,1116,1118,1152,1163,1169,1200,1225,1231,1264,1271,1272,1276,1280,1304,1307,
1308,1330,1350,1414

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Report Presented.

Alejandro Ruiz-Water

Report presented.

VII. Board Members Report

None

VIII. Engineer Report - Amando Garza

Caltrans sent the District a notice to locate its utilities for the new segment on Highway 46, and is also requesting copies of maps. Amando and Alex will be providing the requested information.

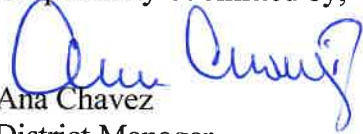
IX. Next Board Meeting- December 7, 2023.

X. Approval of Accounts Payable – October 2023.

Motion: Pioquinto Garza made a motion to Approve October 2023 Accounts Payable. Carlos Garcia Jr., seconds the motion. Motion carried.

XI. Meeting Adjourned at 6:10PM and to be continued November 14, 2023 at 5:00PM.

Respectfully Submitted by,



Ana Chavez

District Manager

Lost Hills Utility District