

Lost Hills Utility District

Minutes

August 1, 2024

I. The meeting was called to order by Board Director, Rosario Villasana at 5:06PM. Board Directors in attendance were Ana Martinez and Pioquinto Garza. Also in attendance were Thomas Schroeter, Alejandro Ruiz, Yuliana Velazquez and Ana Chavez.

II. Approval of Minutes July 10, 2024.

Motion: Pioquinto Garza made a motion to Approve Minutes as submitted. Ana Martinez seconds the motion. All Board Directors present in favor, Motion carried.

III. District's Financial Report- June 2024.

Sewer Month Profit: \$6,868.51 Year Profit: \$86,551.51

Water Month Profit: \$6,332.54 Year Profit: \$243,103.26

IV. Public Time for Non-Agenda Items

None

V. New Business

1. Report on update of existing and projected water reserves

Motion: Pioquinto Garza made a Motion to Authorize staff to contact the people on the waiting list and ask if they are ready to pay connection fees, start construction and start using water within a year and report back at the next meeting. Ana Martinez seconds the motion. All Board Directors present in favor, Motion carried.

2. Report on meeting with West Side Water Authority

Report only, no action taken.

3. Report on Tesla annexation and amendment to sphere of influence

Tesla's annexation is set for a hearing with LafCo on August 21st.

4. District Manager Agenda

(a) Consideration to amend Silvestre Gonzalez WSL

Motion: Pioquinto Garza made a Motion to Approve Amended Letter to Silvestre Gonzalez reflecting approval of services for two residences subject to payment of connection fees in full. Rosario Villasana seconds the motion. All Board Director's present in favor, Motion carried.

(b) Consideration to extend WSL for the Kern County Housing Authority

Motion: Ana Martinez made a motion to Approve Extending WSL to March of 2027. Pioquinto Garza seconds the motion. All Board Directors present in favor, Motion carried.

(c) Consider donation request from Gear Up

Motion: Ana Martinez made a Motion to Approve a \$700.00 donation to Gear Up to be used in The community of Lost Hills. Pioquinto Garza seconds the motion. All Board Directors present in favor, Motion carried.

(d) Consideration to approve 401K Employer End Year Match

Move to next month.

(e) Consideration to authorize District Manager to have a budget for shredding of documents

Move to next month.

(f) Report to Supervisor Couch on progress for the water line replacement project

Amando Garza to report next month.

(g) Consideration to Authorize District Staff to attend the CSDA Secretary/Clerk Conference, October 21 to 23, 2024.

Motion: Ana Martinez made a Motion to Authorize staff to attend Conference and close office

during those days. Rosario Villasana seconds the motion. All Board Directors present in favor, Motion carried.

5. Facilities Manager Agenda

(a) Consideration to replenish filter media.

Filtronics finally provided a cost to replenish the media on filter no.2 for \$8,000.00. Motion: Rosario Villasana made a Motion to Approve media replenishment of filter no.2. Ana Martinez seconds the motion. All Board Directors present in favor, Motion carried.

(b) Consideration to repair/replace filter #1

Filtronics will put a proposal to replace filter and quote for repair, we will hold off on the media replenish until the filter is fixed.

(c) Consideration to approve services agreement with Entelegent Solutions

This is for the dialer, 3 year agreement -

Motion: Ana Martinez made a Motion to Approve Agreement. Pioquinto Garza seconds the motion. All Board Directors present in favor, Motion carried.

(d) Consideration to approve quote to paint the exterior of the LHUD office

Motion: Ana Martinez made a Motion to Approve Raya's Painting Service quote for \$6,763.66. Rosario Villasana seconds the motion. All Board Directors present in favor, Motion carried.

6. Date and location of September, 2024 meeting

September 5, 2024.

7. Staff Reports

The claim of \$5,359.49 with US Bank has been approved and paid to the District, the old account was closed yesterday and all funds were transferred to the new operating account with the same bank.

Update - 2nd increase to the water rates has been applied as of June 24th – July 24th, the statement dated 8-1-24 has the new rates. New Rates have been posted on the District's website along with the Water Rate Study and with the old rate sheets to help answer any questions our customers may have.

8. Customer Request &/ Complaints

Acct # 2022 High Usage, Cost & Water Quality

Customer complaint his water usage has been very high and is questioning if the meter is working properly. He also complaint about the high lead and copper result he got on the last test done. Alejandro Ruiz - Meter was tested for efficiency today and the results came back good, meter is working 135% accurately. I provided information explaining the lead & copper test is mainly focus on the quality of the customer's pipes and what water quality the customer receives after the water has been sitting for more than 6 hours.

Acct # 1237 Sewer backing up

Customer called to report the sewer was backing up inside her home, Alejandro Ruiz went out to inspect and also check the main sewer line in that street. Roto-Rooter was called out to clean the District's sewer line however the technician agreed with Alex that our main sewer line was not the cause for her sewer baking up and that she would need to contact a plumber to clean her line.

Acct#1305 Smell in the water

Alejandro Ruiz – reported one of the wells does have a strong smell at the well but treatment should be helping to clean and eliminate the smell however since our media is low this could be contributing to that smell, hopefully once we replenish the media it can help address those concerns.

9. Delinquency Report

Accounts: 1073, 1118, 1135,1148,1166,1194,1194,1262,1278,1280,1281,1304,1306,1317,1342, 1349 & 1412.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Everything is running fine.

Alejandro Ruiz-Water

Sunday, July 27th some customers were left without water for a few minutes, until staff was able to isolate the area to locate a water leak which was found to be an irrigation water line from Wonderful.

VII. Board Members Report

Rosario Villasana – Reported the CSD attorneys do not recommend her doing both offices LHUD and LHCSO even if the District waives the incompatibility of offices. Tom Schroeter – if their recommendation is not to do it then once you are elected to serve on the new board you will need to resign to serve on the LHCSO.

VIII. Engineer Report - Amando Garza

None

IX. Next Board Meeting- **September 5, 2024.**

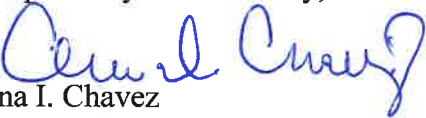
X. Approval of Accounts Payable – **July 2024.**

Add VB Auto \$1,004.39

Motion: Ana Martinez made a Motion to Approve July 2024 Accounts Payable. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

XI. Meeting Adjourned at 6:07pm

Respectfully Submitted by,


Ana I. Chavez
District Manager