

MINUTES

DATE: February 4, 2021

RE: **LHUD Board Meeting**

The Board of Directors met for its regular meeting of February 4, 2021. All members were present except President Ballesteros and Vice President Rollin. Also present was Yuliana Velazquez, Alex Ruiz, Amando Garza, and Thomas F. Schroeter. Daisy Garcia chaired the meeting. The minutes of the January 13, 2021 meeting were approved. There was no financial report. There was no public comment.

1. Alex reported on staff moving the office from the old location to the new offices. Escrow is scheduled to close on the sale of the old office on February 15.

2. Amando reported that the increase in the Construction Cost Index last year was 2.2% and he presented the new calculations for the increase in the sewer and water rates and connection fees by 2.2%. The chairperson continued the hearing to the next meeting without objection by the remainder of the board until all board members could be present.

3. Amando reported on the application for a well permit that he completed and that Vidal signed which is required by the Department of Water Resources before the funding agreement for the new water well can be sent to the district for execution. On motion by Councilmember C. Garcia, seconded by Garza, and unanimously adopted, the water well permit application was approved as was the agreement to be received from the Department of Water Resources.

Amando further reported on a payment request of \$3,031.90 and a change order of \$180,897.39 relating to the Townsite Pipeline Relocation Project. These are both payable by CalTrans. On motion by C. Garcia, seconded by Garza, and unanimously adopted, the payment request and change order were approved.

Amando next reported on the sewer relocation project, the high school sewer line completion, and the pedestrian bridge. There was no action recommended on any of these.

4. A request was made by the District Manager to hire a gardener for the new office property. Previously, the person handling office cleaning would also take care of the gardening but there is much more land and landscaping to care for now. In addition, the District Manager was requesting an increase in the fee for the cleaning services from \$350.00 per month to \$475.00 per month because there are now two separate offices to clean. As to both, the chairperson continued the matters until the next meeting without objection by the

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other board members but directed that Alex obtain bids on the gardening.

The district's attorney next addressed the special meeting agenda for an item regarding a homeowner's responsibility for their laterals. In this case, a homeowner's lateral was clogged. He attempted to clear the clog but did not have a long enough tool to go all the way through the lateral. There is a question as to whether or not the homeowner's responsibility stops at his property line or if it goes to the district's main line. The district's ordinance requires the homeowner to be responsible to the district main line. After discussion and report from Alex Ruiz, a motion was made by C. Garcia, seconded by Garza, and unanimously adopted to authorize Alex to hire a plumber to unclog the lateral and to video the lateral to ensure that it was cleared and to pay up to \$600.00 for the services. This matter will then be placed on the next agenda for consideration of the district's ordinance.

Yuliana gave a report on the delinquencies and shut offs and the accounts payable. On motion by Garza, seconded by C. Garcia, and unanimously adopted, the accounts payable were approved.

DAISY GARCIA, Chairperson