

LOST HILLS UTILITY DISTRICT

Minutes

October 3, 2024

I. The meeting was called to Order by Board President Carlos Garcia Jr. Board Directors in attendance were Rosario Villasana, Ana Martinez, Daisy Garcia and Pioquinto Garza. Also in attendance were Thomas Schroeter, Amando Garza, Alejandro Ruiz, Yuliana Velazquez, and Ana Chavez.

II. Approval of Minutes September 5, 2024.

Motion: Pioquinto Garza made a motion to Approve Minutes as Submitted. Ana Martinez seconds the motion. All Board Directors present in favor, Motion carried.

III. District's Financial Report- August 2024.

Sewer Month Loss: (\$3,727.26) Year Profit: \$2,746.65

Water Month Profit: \$32,293.07 Year Profit: \$91,699.08

IV. Public Time for Non-Agenda Items

None

V. New Business

Addendum to Agenda

Motion: Ana Martinez made a motion to add Consideration to fill Full Term Vacancy, Pioquinto Garza seconds the motion. All Board Directors present in favor, Motion carried.

Consideration to Fill Full Term Vacancy

Motion: Ana Martinez made a Motion to Appoint Carlos Garcia Jr., to fill full term vacancy. Pioquinto Garza seconds the motion. All Board Directors present in favor, motion carried.

1. Cannon Engineer's recommendations:

(a) Kern Co. Water lines Replacement Project, Consideration of Engineering Agreement with Meyer Civil Engineering

Motion: Pioquinto Garza made a motion to Approve Amendment No.3 for Meyer Engineering. Carlos Garcia Jr., seconds the motion. All Board Directors present in favor, Motion carried.

2. District Manager Agenda

(a) Consider Request from Anthony Hussein to upgrade water meter to a 2" for new Laundry

Alejandro Ruiz reported one valve has been repaired and this should help with the water pressure issue, However if the problem persists than customer might need a bigger meter. No further action was taken. 5:10PM Board Directors, Rosario Villasana and Daisy Garcia arrived to meeting.

(b) Consider Chevron's request for a Conditional Will Serve Letter

Motion: Rosario Villasana made a Motion to Approve Conditional Will Serve Letter. Pioquinto Garza seconds the motion. All Board Directors present in favor, Motion carried.

(c) Consider Request form Jose Murillo to extend Will Serve Letter

Motion: Rosario Villasana made a motion to Approve a 6 Month Extension Subject to Customer's payment of yearly connection fee increases. Daisy Garcia seconds the motion. All Board Directors present in favor, Motion carried.

(d) Request from Vendor to Reimburse for Bank Fees

Motion: Rosario Villasana made a motion to Approve \$30.00 reimbursement to Alejandro Martinez. Carlos Garcia Jr. seconds the motion. All Board Directors present in favor, Motion carried.

(e) Consideration to Approve Employers Share of Cost for 401K Plan

No action taken.

(f) Consideration to Cancel Connection Fee Contract & WSL for Steve Payne Construction

Motion: Rosario Villasana made a motion to grant a 2 Month extension from today, subject to customers Full payment of installments up to Nov 10, 2024. Ana Martinez seconds the motion. All Board Director's present in favor, Motion carried.

(g) Consideration of Kern County Housing Authority request for additional 56 units

No action taken.

(h) Consider request for WSL extension from Jose and Rosa Silva

Motion: Ana Martinez made a motion to Approve a 6 Month Extension. Carlos Garcia seconds the motion. All Board Members present in favor, Motion carried.

(i) Report on Fire Hydrant Insurance Claim

On September 15th an uninsured driver drove over one of our fire hydrants at the Mobil gas station. A police report was obtained and a claim initiated with our insurance agent.

3. Facilities Manager Agenda

(a) Consideration to approve updated bid proposal from ERS construction to repair filter #1

No action taken.

(b) Consideration to replace Berrenda Mesa Union pressure vessel

Motion: Rosario Villasana made a Motion to Approve Saldaña's Welding proposal for \$21,995.00. Ana Martinez seconds the motion. All Board Directors present in favor, Motion carried.

(c) Consideration to approve updated bid proposal from SWF to install office radio antenna

Motion: Ana Martinez made a motion to Approve SWR Proposal for \$4,980.00. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

(d) Consideration to Repair Brown Material Storage Tanks

Motion: Rosario Villasana made a Motion to Approve Darrell Thompson Tank and Construction for \$13,825.00. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

4. Staff Reports

Office staff requested to close office at noon tomorrow to attend a friend's funeral services. Motion: Pioquinto made a motion to authorize office staff request. Carlos Garcia seconds the motion. All Board Directors present in favor, motion carried.

Customer Account No.2054

Sent a note after the agenda was posted, requesting a one-time late fee waiver. Motion: Rosario Villasana made a Motion to Approve a one-time late fee waiver of \$16.36. Carlos Garcia seconds the motion. All Board Directors present in favor, Motion carried.

5. Customer Request &/ Complaints

None

6. Delinquency Report

Shut Off for October 15th

Accounts; 1008, 1017, 1023, 1025, 1128, 1269, 1279, 1307, 1391, 1394, 1412, & 1414.

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater – Report presented to Board.

Alejandro Ruiz-Water – Report presented to Board.

VII. Board Members Report - None

VIII. Engineer Report - Amando Garza - None

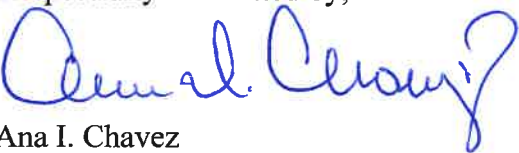
IX. Next Board Meeting- **November 7, 2024.**

X. Approval of Accounts Payable – **September 2024.**

Motion: Rosario Villasana made a Motion to Approve September 2024 Accounts Payable. Ana Martinez seconds the motion. All Board Directors present in favor, Motion carried.

XI. Meeting Adjourned at 6:11PM.

Respectfully Submitted by,



Ana I. Chavez
District Manager