

Lost Hills Utility District
Meeting Minutes
December 5, 2019

- I. The Meeting was called to Order by Board President Vidal Ballesteros at 5:01PM. Board Members in attendance were Pioquinto Garza, Amanda Rollin, Emma Clifford and Daisy Garcia. Also in attendance were Thomas Schroeter, Amando Garza, Alejandro Ruiz, Yuliana Velazquez and Ana Chavez.
- II. Approval of Minutes, November 7, 2019.
Motion: Pioquinto Garza made a Motion to Approve Minutes as Submitted. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried.
- III. District's Financial Report – October 2019.
Report presented and accepted by the Board.
- IV. Public Time for Non-Agenda Items
Manuel Cantu/Wonderful Co.- present to let the District know Wonderful is in support of the Highway 46 expansion and would like to mention the funding for that project is at risk of being diverted to rail road track projects for which they have sent a letter opposing to that effect, and would like to invite the District to also send a letter to prevent this funding from being diverted away. Also Wonderful would like to let the District know they would like to assist the District in applying for grant funding thru the assistance of GEI if the District considers their request.
- V. New Business
 - 1. Report and Consideration of Audit
Mark Albert presented the Audit for the fiscal year 2018-2019. Motion: Pioquinto Garza made a motion to Accept Audit. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried. Absent: Rollin and Garcia.
 - 2. Report on USDA Grant/Loan Application and Kern County Conditional Use Permit Application
 - (a) Report on Status of USDA Grant/Loan Application
No action taken.

Note: at 5:44PM Director Amanda Rollin present.

Note: at 6:04PM Director Daisy Garcia present.

- (b) Consideration of Temporary/Permanent Office Relocation (Vidal and Pioquinto Must Recuse Themselves)

Vidal Ballesteros – I have not worked for Wonderful in the last 12 months so for this reason I believe I should not be required to recuse myself from this item. Tom Schoeter – if Mr. Ballesteros has not done any work for wonderful within the last 12 months he should be able to participate. Motion: Amanda Rollin made a motion to authorize Amando Garza to proceed with CUP application with the County for the three proposals and find out exactly what Wonderful is willing to pay on regards the improvements required by the County. Pioquinto Garza seconds the Motion. All Board Members present in favor, Motion carried.

3. (a) Request for Service from Lost Hills Mining LLC

No action taken, LH Mining would like to install their own booster pump to prevent them from paying the BM water connection and fees, but District Counsel has contacted Phil Nixon with BM to find out if they would allow this.

(b) Request for Grant Acceptance from Lost Hills Mining LLC

Tom Schroeter/legal counsel- it appears LH Mining will not be able to receive grant funding assistance from the County and they have suggested the District to contact the County for any information of possibly being able to request those grant funds for the District's New Well project. Motion: Daisy Garcia made a motion to direct Tom Schroeter to contact Supervisor's Couch office for more information on grant assistance. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

4. Highway 46 Expansion

(a) Consideration of Caltrans Request for Records Regarding Sewer Lines

Amando Garza and Tom Schroeter have provided all records they had.

(b) Consideration of Request by KernCOG and Wonderful to Protest Diversion of Funding for Expansion of Hwy 46

District e-mail letter to protest diversion of funding's.

5. Consideration of Proposal from GEI Engineers to do Evaluation of District's Water System

Amando Garza/Engineer- The District already has pretty much all items suggested to be completed by GEI since those had to be updated for some of the recent grant funding applications. Motion: Emma Clifford made a Motion to direct Amando Garza to put letter together letting GEI know the items we already have and to revisit the cost of service. Daisy Garcia seconds the Motion. All Board Members present in favor, Motion carried.

6. Report on Rehabilitation of Reclaim Tank

Amando Garza/Engineer- Thompson Tank has signed agreement with the District now we just have to coordinate when the job will be done, we estimate this will happen beginning of next year after the holidays.

7. Report on Wastewater Treatment Plant Funding Application

Amando Garza/Engineer- I submitted requested information and have not heard back from them.

8. Consideration of Community Development Block Grant Funding Application

Ana – District has not received letter.

9. Report on Water Well Application through Poso Creek IRWMP

No action taken.

10. Consideration of Agreement with Kossie Dethloff Regarding Water Service at Blackwell Village

Board directed Amando Garza to do a study and find out if we have the water capacity for this project. Ana Chavez- we will need to request an engineering deposit. Motion: Emma Clifford made a Motion to Authorize Amando Garza subject to District receiving \$3,000 deposit. Amando Garza seconds the motion. All Board Members present in favor, Motion carried.

11. Report on Notice of Public Hearing on Residential Development

Informational only, No action taken.

12. Consideration to Extend Will Serve Letter for Housing Development for Wonderful Nut Orchards LLC

Motion: Pioquinto Garza made a Motion to Approve 1 year extension for will serve letters for both of their projects. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

13. District Manager Agenda Items

(a) Consideration of Late Fee Policy for Construction Meter Accounts

Motion: Daisy Garcia made a Motion to Adopt Resolution allowing Staff to Charge 10% late fee now and Authorize Tom Schroeter to put resolution together and Approve to Increase Construction Meter Deposit to \$2,000.00. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

(b) Consideration of Approval of 2020 Meeting and Holiday Schedule

Motion: Amanda Rollin made a Motion to Approve 2020 Meeting and Holiday Schedule. Daisy Garcia seconds the motion. All Board Members present, Motion carried.

14. Facilities Manager Agenda Items

(a) Consideration to Approve quote to spray & disc at Wastewater Plant

Motion: Amanda Rollin made a Motion to Approve \$1,200 to disc & \$2,200 to do spraying. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

(b) Report on Backhoe

Motion: Amanda Rollin made a Motion to Approve a \$40,000.00 budget to purchase a used backhoe and Appoint Vidal Ballesteros to go with Alejandro Ruiz to do the purchase if necessary. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

(c) Report on Purchase on New Truck and Consideration of Purchasing Extended Vehicle Warranty.

Motion: Amanda Rollin made a Motion to Purchase extended warranty coverage for 2017 F-250 Truck for 60months/100,000 miles in the amount of \$2,804.00. Emma Clifford seconds the motion. All Board Members present in favor, Motion carried.

15. Closed Session:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

(Vidal and Pioquinto to recuse themselves)

Property: District Office at 21331 Hwy 46

Agency Negotiator: District Manager

Negotiating Parties: Wonderful Company

Under Negotiation: Price and Terms of Payment

- No Action taken under this item.

16. Date and Location of January Meeting

January 8, 2020.

17. Customer Request &/ Complaints

Acct#1156 Corrosion Complaint.

18. Staff Reports

Staff report presented and accepted by the Board.

19. Delinquency Report

VI. Maintenance & Operations Report

Alejandro Ruiz-Wastewater

Everything is running good.

Alejandro Ruiz-Water

Leak on Aloma street located in the middle of the street, steel line had H & A do leak repair and Burtch Construction do asphalt repair. Town- 3 valves have been repaired this month. SWRCB- declined Corrosion Inhibitor draft plan, and will not approve any changes until formal study has been done suggesting this is the recommended route to take and if approved by SWRCB.

Maintenance report presented and accepted by the Board.

VII. Board Members Report - None

VIII. Engineer Report-Amando Garza
All items covered under agenda.

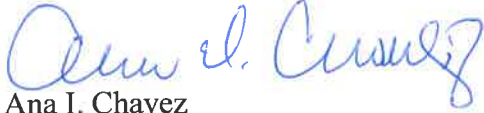
IX. Next Board Meeting- **January 8, 2020.**

X. Approval of Accounts Payable- **November 2019.**

Motion: Emma Clifford made a Motion to Approve November 2019 Accounts Payable. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

XI. Meeting Adjourned at 7:21PM.

Respectfully Submitted by,



Ana I. Chavez

District Manager

Lost Hills Utility District