

Lost Hills Utility District

Meeting Minutes

July 7, 2022

- I. The meeting was called to order by Board Vice President Daisy Garcia at 5:05PM. Board Members in attendance were Pioquinto Garza, Carlos Garcia J., and Rosario Villasana. Also in attendance were Tom Schroeter, Amando Garza, Alejandro Ruiz, Yuliana Velazquez, and Ana Chavez.
- II. Approval of Minutes-June 2, 2022.
Motion: Pioquinto Garza made a Motion to Approve Minutes as Submitted. Carlos Garcia Jr. seconds the motion. All Board Members present in favor, Motion carried.
- III. District's Financial Report - May 2022.
Sewer Month Profit: \$7,907.49 Year Profit: \$42,809.55
Water Month Profit: \$96,870.63 Year Profit: \$283,425.14
- IV. Public Time for Non Agenda Items
None
- V. New Business
 1. Report on analysis of petition protesting increase in water rates by the construction cost index
The total number of opposing signatures exceeds more than half of the total customers. The Board will consider hiring an outside firm to conduct a water rate study before proposing a water rate increase.
 2. Cannon Engineers Agenda Items
 - (a) Consideration of Change Order No. 7 with Bakersfield Well and Pump
Amando Garza- Equipment and Installation come up to \$112,490 this will be covered under the first grant.
Motion: Rosario Villasana made a Motion to Approve Change Order No.7. with Bakersfield Well and Pump for the pre-purchasing of the Well electrical variable frequency drive. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.
 3. Report on irrevocable offer of dedication for improvements on tract 7367
Wonderful has signed the offer of dedication. Motion: Pioquinto Garza made a Motion to Accept offer of dedication for sewer and water lines in tract 7367 and authorize the President to sign Acceptance. Carlos Garcia Jr., seconds the motion. All Board Members present in favor, Motion carried.
 4. Report on sewer relocation cost funding
Motion: Rosario Villasana made a Motion to Approve changing the District's resolution applying for funding for the sewer relocation to match the title shown on its application. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.
 5. Report on transfer of trailer registrations
No new update.
 6. Report on Opioid settlement
No new update.
 7. District Manager Report
 - (a) Consider appointment of budget committee
Board Members appointed for the committee: Rosario Villasana and Daisy Garcia.
 - (b) Consider report on notice of elective offices
Acknowledgement report was emailed to the Elections Dept.
 - (c) Consider report on local agency biennial notice
No Amendment needed.
 - (d) Consider attendance at 2022 CSDA Leadership Conference
Motion: Rosario Villasana made a motion to Authorize Staff and Board Members to attend Conference, District will pay for the registration fees, stay and travel expenses. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.
 - (e) Consider Approval of Amendment to 401(k) Profit Sharing Plan

Motion: Rosario Villasana made a motion to Approve Amendment to 401k Profit Sharing Plan. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

8. Facilities Manager Agenda

(a) Report on potential water source options

Motion: Pioquinto Garza made a motion to Authorize Alejandro Ruiz to find out if there's any vacant properties for sale in town to explore a second water source option or a possible location for a shop. Rosario Villasana seconds the motion. All Board Members present in favor, Motion carried.

9. CLOSED SESSION:

1. Conference with Legal Counsel regarding initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Section 54956.9: One potential case

Board went into closed session at 5:55PM and come out of closed session at 6:20PM.

No reportable action was taken in closed session.

10. Date and location of August, 2022 meeting

August 4, 2022.

11. Staff Reports

None

12. Customer Request &/ Complaints

None

13. Delinquency Report

Accounts No. 1060, 1067, 1081, 1091, 1095, 1121, 1136, 1146, 1200, 1214, 1234, 1269, 1271, 1276, 1279, 1280, 1293, 1300, 1350, 1356, 1361, 1391, 1406, & 1414.

Board – staff to lock meters for which full payment is not received by the due date on their final shut off notice or a payment arrangement plan has not been made with the District.

VI. Maintenance & Operations Report

Alejandro Ruiz/Wastewater

June 17th we had ESE troubleshoot grinder's disconnection.

Alejandro Ruiz/Water

June 24th service connection repair on 21188 King Street, Berrenda Mesa line repairs on June 7th, 15th and 23rd. ESE repaired air compressor at Blackwell Village.

VII. Board Members Report

None

VIII. Engineer Report - Amando Garza

None

IX. Next Board Meeting- August 4, 2022.

X. Approval of Accounts Payable – June 2022.

Add: Alejandro Ruiz \$225.23

Marisol Jimenez \$200.00

Petty Cash \$100.00

Motion: Rosario Villasana made a motion to Approve June 2022 Accounts Payable. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

XI. Meeting Adjourned at 6:27PM.

Respectfully Submitted by,



Ana I. Chavez

District Manager