

Lost Hills Utility District
Meeting Minutes
October 6, 2022

I. The meeting was called to order by Board President Vidal Ballesteros at 5:00PM. Board Members in attendance were Rosario Villasana, Carlos Garcia Jr., Daisy Garcia and Pioquinto Garza. Also in attendance were Amando Garza, Tom Schroeter, Alejandro Ruiz, Yuliana Velazquez and Ana Chavez.

II. Approval of Minutes – September 6, 2022.

Motion: Pioquinto Garza made a motion to Approve Minutes as Submitted. Rosario Villasana seconds the motion. All Board Members present in favor, Motion carried.

III. District's Financial Report- August 2022.

Sewer Month Profit: \$7,250.46 Year Profit: \$20,549.85

Water Month Profit: \$56,322.38 Year Profit: \$101,537.91

IV. Public Time for Non-Agenda Items

None

V. New Business

1. Reports from Cannon Engineers

(a) Consideration of change order No. 8

Bakersfield Well & Pump Agreement of \$1,133,239. Motion: Rosario Villasana made a motion to Approve Change Order No.8 for Part 2 of the project. Daisy Garcia seconds the motion. All Board Members present in favor. Motion carried.

Amando Garza- I just received pay request no.5 from farm and pump, this is within the budget of the construction grant of 1.2 Million.

Addendum

Motion: Rosario Villasana made a Motion to Approve Adding Pay Request No.5 since request came in before the Board Meeting. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

1b) Consideration of Bakersfield Well and Pump Pay Request No.5

Motion: Daisy Garcia made a Motion to Approve Pay Request No.5 in the amount of \$160,207.46. Rosario Villasana seconds the motion. All Board Members present in favor, Motion carried.

(b) Consideration of Energy Systems Engineering Agreement for Well No. 3 instrumentation

This is part of Phase No.1, of the grant funding.

Motion: Rosario Villasana made a motion to Approve ESE Agreement. Carlos Garcia Jr. seconds the motion. All Board Members in favor, Motion carried.

2. Report on 21100 Universal Street

Given the circumstances for this particular home in which the County approved the building permits for an ADU home and the construction of said home is complete, the board enter into a discussion to best assist the customer of the new home.

Motion: Rosario Villasana made a Motion to Approve Will Serve Letter for the ADU home. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

3. Report on I-5 hotel (Balbir Singh)

No action taken.

4. Report and consideration of GEI Proposal regarding Well No. 3 Filtration System & BM Projects

Motion: Rosario Villasana made a Motion to Approve proposal of \$20,000.00 to apply for grant funding for the arsenic filtration system and the BM projects. Pioquinto Garza seconds the motion. All Board Members present in favor, Motion carried.

5. Report on CalTrans Grant for sewer relocations

Everything has been submitted on our side, we are waiting to hear from them.

6. Report on transfer of trailer registrations

Nothing new to report.

7. Report on opioid settlement

Nothing new to report.

8. District Manager Agenda

(a) Consideration to Approve Budget for the fiscal year 2022-2023

Motion: Rosario Villasana made a Motion to Approve Budget. Pioquinto Garza seconds the motion. All Board Members present in favor, motion carried.

(b) Authorize staff to set up an informational booth at the Harvest Festival October 27

Motion: Rosario Villasana made a motion to Authorize Staff to attend and approved a budget of \$500 of supplies needed. Daisy Garcia seconds the motion. All Board Members present in favor. Motion carried.

(c) Consideration to waive late fee for Account 1127

Customer has requested a late fee waiver of \$190.42, customer's bill was damaged by the postal service arrived late and cut in half, staff is recommending to waive late fee.

Motion: Daisy Garcia made a motion to Approve late fee waiver of \$190.42. Carlos Garcia Jr. seconds the motion. All Board Members present in favor, Motion carried.

(d) Report on Kern County Special District Association fall meeting

Invitation for Staff & Board to attend the informational fall meeting on October 18th at 11:30AM.

(e) Report on board members training requirements

Ana Chavez – reminded all Board Members of the Required Trainings that are due to take be taken, trainings have been ordered and are ready for them to be taken on-line on their CSDA account.

(f) Report on Special Leadership Academy Conference

Rosario Villasana – shared that the academy was a great source of information and great training for Board Members, encourages board members who haven't had the opportunity to attend to plan taking it in the future. Daisy Garcia – shared that the conference was very interesting and that the trainings provided a great guidance of the dos and don'ts of board members, both came with a lot of new ideas they would like to start implementing.

9. Facilities Manager Agenda

(a) Consideration and report on fleet vehicles

New truck will be 2023 model, we hope to get it within the 1st quarter of 2023. The Ram is still in the shop at Dodge.

10. CLOSED SESSION:

1. Conference with Legal Counsel regarding initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Section 54956.9: One potential case

Board went into closed session at 5:55PM and came out at 6:22PM.

2. Consideration of approval of closed session minutes from August 4, 2022

Motion: Rosario Villasana made a motion to Approve Minutes as submitted. Carlos Garcia seconds the motion. All Board Members present in favor, Motion carried.

11. Date and location of November, 2022 meeting

November 3, 2022.

12. Staff Reports

CalMutuals sent their 2022 Ballot

Motion: Rosario Villasana made a motion to vote for the only person on the ballot. Carlos Garcia seconds the motion. All Board Members present in favor, Motion carried.

13. Customer Request &/ Complaints

Acct#2078 colored water complaint.

Acct#1363 clothing decoloring.

14. Delinquency Report

Accounts No.1023, 1107, 1135, 1136, 1192, 1200, 1214, 1234, 1269, 1271, 1279, 1281, 1282, 1300, 1330, 1341, 1351, & 1406.

VI. Maintenance & Operations Report

Alejandro Ruiz/Wastewater- updated & submitted sewer system management plan with the state

Alejandro Ruiz/Water- Repairs at the BM area and four repairs in town.

VII. Board Members Report- Vidal Ballesteros had a few questions on the number of dead ends we have in town that need to be looped. Alejandro Ruiz responded the question to Mr. Ballesteros.

VIII. Engineer's Report- Amando Garza

IX. Next Board Meeting – November 3, 2022.

X. Approval of Accounts Payable- September 2022.

Motion: Rosario Villasana made a Motion to Approve September 2022 Accounts Payable. Daisy Garcia seconds the motion. All Board Members present in favor, Motion carried.

IX. Meeting Adjourned at 6:22PM.

Respectfully Submitted by,



Ana I. Chavez

District Manager

Lost Hills Utility District